allegro-Format
for the John Johnson Collection of Printed Ephemera

<u>DRAFT</u>

Latest revision 11 April 2024

Field list

* = repeatable

Record-related fields

#000	record number
#0rb	old record number (ballads)
#0rr	latest record revision
#0rx	record link
#0cl	cataloguing level
	d done
	e in need of editing
	p partially edited
#0sf	soundfile name (filename1:filename2:&c.)
#0rt	record tag
	e Electronic Ephemera John Johnson Collection

Coded information (relating to the material)

#060	date type, date 1, date 2
#070	number of contained works
#071	sequence of contained works
#075	address symbol (ballads)
#080	copyright status: see TABLE 6 below
#090	material-related codes: see TABLE 1 below
#091	category-specific codes: see TABLE 2 below
#095	production-related codes: see TABLE 3 below
#098	country code: see TABLE 4 below

Type of material

#100*   category (i.e. genre)
|t thesaurus. Allowed abbreviations are:

aat   Art & architecture thesaurus (Getty)
http://www.getty.edu/research/conducting_research/vocabularies/aat/
gmgpc LC Thesaurus for Graphic materials http://www.loc.gov/rr/print/tgm1/
lcsh   Library of Congress subject headings
cest   Centre for Ephemera Studies thesaurus, in preparation. Dept of Typography & Graphic Communication, Univ of Reading
rbgenr ARCL RBMS genre thesaurus:
http://www.rbms.info/committees/bibliographic_standards/controlled_

estc   English short title catalogue genre term
jj   John Johnson (home-grown) term

#101	sub-category
#102*	special features
#140	literary genre
#143	musical genre

Genre authority

1CA   authority term
         |t thesaurus
1CR* cross-reference
1CN   notes

Text-related fields

#200	title
#205	title of ballad
#2FT	added index form of #205 (old FT=)
#210	short title
#220*	other alternative titles
#223*	alternative title when included in main title (ballads)
#2FS*	added index form of #223 (old FS=)
#224*	title referred to from main title (ballads) and in gen, e.g. in Prospectuses (JJ). Use also for titles of films, TV programmes etc referred to
	|a author
#2FR	added index form of #224 (old FR=)
#240	first line
#2FB	added index form of #240 (old FB=)
#242	full text (direct transcription of text from object)
#245	name of tune (if other than main title)
#248*	motto (e.g. on bookplate)
#260	edition
#270	series
	|n number
	|f frequency
#271	miscellaneous numbers appearing on item
#278	source of item (journal title, &c.)
	|n number
#280	name of event
#282*	name of entertainment
	|a author
	|c composer
	|d dates
	|i indexed form (if necessary)
	|g genre
	|n notes
#283*	name of forthcoming entertainment (subfields as for #282)
#284*	venue of event

		i	indexed form (if necessary)
		t	town
		x	indexed form of town (if necessary - see note above)
		a	address
		n	note
#285	date of event	
		i	indexed form (if necessary)
		s	source of date
#290	date of composition	
		i	indexed form (if necessary)
#291	place of composition	
		i	indexed form (if necessary)
#299	statement of responsibility	

Name authority

#3NA	name authority	
	|d	dates
	|r	roman numerals
	|e	epithet
	|q	expansion of initials
	|u	uniform title
	|c	subdivision of corporate name
	|z	to be defined by MH
#3NN	notes (on name authority)	
#3NR*	cross-references	
	|d	dates
	|r	roman numerals
	|e	epithet
	|q	expansion of initials
	|u	uniform title
	|c	subdivision of corporate name
	|z	to be defined by MH
	|n	notes (on individual cross references)

Names: text-related

Note: All #300, #400 and #500 fields may have the following subfields:

|i   the name in indexable form. In the first part of the field, the name is given as it appears on the object. The indexable form of the name *must* be given in subfield ▼ i if it is different (e.g. #300 Chas. Riley ▼ iRiley, Charles)

	d	dates
	e	epithet
	n	notes
	t	town
	x	indexed form of town (if necessary - see note above)
	a	address
	h	corporate (i.e. ▼ hcorporate)

|z   name checked with LC authority file

It is also possible to specify the type of name by using an indicator (see TABLE 5

below). The indicator(s) are preceded by CTRL+r, the whole being placed at the very end of the field.

#300*	author
	|r roman numerals
	|e epithet
	|q expansion of initials
	|u uniform title
	|c subdivision of corporate name
	|z to be defined by MH
#301	signatory
#310*	editor
#320*	translator
#330*	composer
	|o opus number
#331*	arranger
#334*	librettist
#340*	performer
	|o occupation
	|r roman numerals
	|e epithet
	|q expansion of initials
	|u uniform title
	|c subdivision of corporate name
	|z to be defined by MH
#350*	producer/director
	|o occupation
#351*	scenery designer/painter
	|o occupation
#352*	costume designer
	|o occupation
#353*	lighting engineer
	|o occupation
#354*	miscellaneous theatrical personnel
	|o occupation

Names: associated persons

#400*	dedicatee
#401*	for the benefit of
#405*	subject of elegy
#408*	owner (of bookplate or inscribed book, music, etc.)
#420*	addresser
#421*	addressee
#422*	inviter
#423*	invitee
#424	purchaser

#430	name of company
#431*	alternative names of company
#432*	advertiser
#434*	town
	|i indexed form of town
	|a address
#436	trades
#437	products
#438	brand name
#439	purchases
	(use "; " as a separator in the 4 fields above)
#440	promoter (of entertainment)
#447	thesaurised products (use ";" as separator)
#450*	artist of exhibited works
460*	Criminal
	|m crime
	|s sentence
461*	Victim

Names: production-related

#500*	artist
#501*	designer
#505*	photographer
#510*	engraver, lithographer, &c.
#530*	printer
#570*	publisher
#571*	lessee
#572*	licenser
#573*	owner of premises
#580*	distributor
#581*	box-office
#582*	bookseller
#590	extended imprint (free text)

Physical form and production

#600	physical form
	|p no. of pages
	|d dimensions of whole item
	|i dimensions of image
	|m dimensions to plate mark
#610	medium (if not paper)
#680	printing process of text
#681	printing process of image (if different)
#689	date of production
	|i indexed form (if necessary)
	|s source
#690	date of publication

		indexed form (if necessary)
	|i	indexed form (if necessary)
	|s	source
#691	period of work (JIDI)
#692	date type – date 1 – date 2 (MARC)

Subject

#700*	subject
	|x	general subdivision
	|y	chronological subdivision
	|z	geographical subdivision
#708*	subject of illustration (supplementary to LCTGM terms)
#709*	bookplate iconography
#710*	ICONCLASS classification
	|t	Iconclass term
	|c	image count
#715*	AAT term
#720*	LCTGM (Library of Congress Thesaurus for Graphic Materials)
	|v*	form subdivision
	|x*	general subdivision
	|y*	chronological subdivision
	|z *	geographical subdivision
#724*	LCSH
	|v*	form subdivision
	|x*	general subdivision
	|y*	chronological subdivision
	|z*	geographical subdivision
#730*	personal name as subject (Library of Congress Name Authority file: Johnson)
	|d	dates
	|n	notes
	|r	roman numerals
	|e	epithet
	|q	expansion of initials
	|u	uniform title
	|c*	subdivision of corporate name
	|v*	form subdivision
	|x*	general subdivision
	|y	chronological subdivision
	|z	geographical subdivision
#732*	fictional character as subject
#738*	personal name as subject of illustration (LCNAF: Johnson)
#740*	place name as subject
	|v	form subdivision
	|x	general subdivision
	|y	chronological subdivision
	|z	geographical subdivision

LCTGM authority (these fields used ONLY in parallel LCTGM database)

| #7GA | authorised term |

#7GB	subdivisions
#7GC	PN – public note
#7GD	CN – cataloguer's note
#7GE	HN – history note
#7GF	UF – term not authorised (generates USE reference)
#7GG	BT – broader authorised term
#7GH	NT – narrower authorised term
#7GI	RT – related term

Miscellaneous

#800*	notes
#805	cataloguer's notes
#809	work description (JIDI)
#810	BM number
#811	Franks number
#812	Foxon number
#814	ESTC number
#815	ESTC heading
#817	Nister number
#818	Renier number
#819	Mary Gardiner cat (Happy Families) pg no.
#820*	External book/catalogue reference
#830*	Website link (url)
	|a accessed (date)

Location

#950*	JJ location (shelfmark)
	|s	subsection
	|f	film number
	|c	copy note
	|g	image filename (filename1:filename2:&c.)
	|x	former shelfmark (shelfmark1:shelfmark2:&c.)
	|p	provenance
	|l	ledger number
	|b	barcode
	|h	graphic filename created for Electronic Ephemera: images cannot yet be displayed
	|e*	exhibited
	|w	writings about (references to item in published works)
	|d	no of cards in pack (of x): playing cards
	|y	links to images of our holdings on external sites (mainly GARD). For GARD refs where there is no image: Type No GARD image (the presence of the word GARD will mean that the icon does not appear)

TABLE 1: material related codes (#090)

| j | juvenilia |

w   has "women's studies" interest

TABLE 2: category-specific codes (#091)

Note: This field consists of two codes, of which the first is that of the category. Under no circumstances should a code from the second column be entered without the corresponding code from the first.

a	advertisement	p	has prices
b	ballad	m	has music
c	circulating library plate	t	has terms
d	lottery bill/lotteryticketp		has details of prizes

g	game	r	has rules
		a	has accessories
		b	has box
		n	box and rules, no board
		p	has price
		s	has price and rules
		t	has box and rules
		u	has box and price
		v	has box, price and rules
		x	board only: none of the above
		y	rules only
		z	box price, game pieces, no board

h	bill headings	p	has prices
		c	has receipt attached
		d	has prices and receipt
		s	has prices and stamp
		t	has prices, receipt and stamp

j	jacket	p	has price

k	ticket	p	has prices

l	label	a	has advertisements
		p	has prices
		q	has advertisements and prices

m	music title	s	"Entered at Stationer's Hall"

		p	has price
		q	has price and "Entered at Stationer's Hall"
o	postcard	b	back not divided
		d	divided back (not postally used)
		m	message on front of card (don't use)
		p	postally used with divided back
		q	postally used, no divided back
		w	not postally used, no divided back, message on back
		c	not postally used, divided back, message on back
		f	postally used, no divided back, message on front
		g	not postally used, no divided back, no message on front (but space for message on front)
p	playbill/programme/handbill	p	has ticket prices
		a	has advertisements
		t	has ticket prices and advertisements
		m	has music
		i	has ticket prices and music
		v	has advertisements and music
		d	has dance
		e	has ticket prices and dance
		f	has advertisements and dance
		c	has music and dance
		w	has ticket prices, music and dance
		x	has advertisements, music and dance
		y	has ticket prices, advertisements and music
		z	has ticket prices, advertisements, music and dance
q	playing cards	b	has box
		c	has box and book
		d	has box and card describing pack
		n	no box
		r	has rules
		p	has price
		s	has price and rules
		t	has box and rules
		u	has box and price
		v	has box, price and rules
r	prospectus/ book ad	p	has prices
		o	has advertisements
		q	has prices and advertisements
		c	has contents list
		i	has contents list and advertisements

d	has subscription form
j	has subscription form and advertisements
e	has prices and contents list
k	has prices, contents list and advertisements
f	has prices and subscription form
l	has prices, subscription form and advertisements
g	has contents list and subscription form
m	has contents list, subscription form and adverts
h	has prices, contents lists, and subscription form
n	has prices, contents lists, subscription forms and advertisements

t	trade card	p	has prices

TABLE 3: production-related codes (#095)

c	colour
d	has display typefaces
n	has ornamental typefaces
e	embossed
f	printed on silk
g	gold printing
h	hand coloured
i	illustrations
o	has ornamental border or other decoration
p	porcelain-coated
s	silver printing
t	two-tone

TABLE 4: country codes (#098)

Note: The following are from ISO 3166 (Codes for the representation of names of countries).

Argentina	ar
Australia	au
Austria	at
Barbados	bb
Belgium	be
Canada	ca
Denmark	dk
Egypt	eg
Finland	fi
France	fr
Germany (DDR)	dd
Germany	de
Hong Kong	hk
India	in

Ireland	ie	
Italy	it	
Japan	jp	
Netherlands	nl	
New Zealand	nz	
Norway	no	
South Africa	za	
Spain	es	
Sri Lanka	lk	
Sweden	se	
Switzerland	ch	
United Kingdom	[see below]	
United States	us	

Note: The following list is home-made:

United Kingdom	England	[default]
	Scotland	uk-sc
	Wales	uk-wl
	N Ireland	uk-ni
	Isle of Man	uk-im
	Isle of Wight	uk-iw
	Jersey	uk-je
	Guernsey	uk-gu
	Sark	uk-sk
	Alderney	uk-al