Referencing: RefWorks
Humanities databases

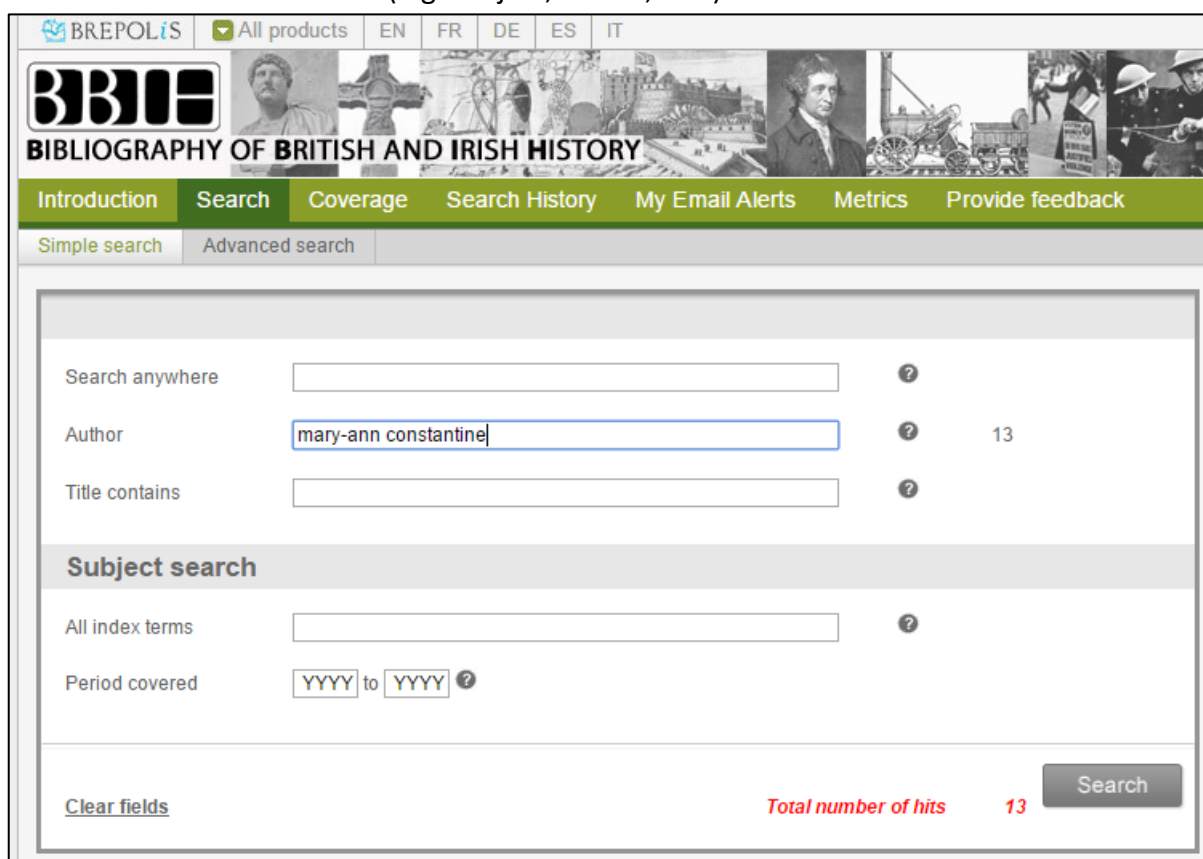## Contents

Exporting references from the Bibliography of British and Irish History (BBIH) to RefWorks

BBIH is a comprehensive guide to historical writing about the history of Britain, Ireland, and relations with the empire and Commonwealth from 55BC to the present.

Go to SOLO http://solo.bodleian.ox.ac.uk or Databases A-Z (https://libguides.bodleian.ox.ac.uk/az.php and search for Bibliography of British and Irish History.

Run a search in the database (e.g. subject, author, title).

From here, you can either import records individually via the RefWorks browser plugin (see Exporting from BBIH using the Save to RefWorks browser plugin) or in bulk via a specially-encoded text file downloaded to your computer.

To import multiple records, select the references you want to import from your search results via the tick boxes, and click Export.

On the export page, check the radio button for: "download", and ".txt – Refworks Tagged Format". You may wish to give your file a more memorable name at this point to enable you to find it on your computer. Click on "Export", and the file will begin to download.

You now need to go back to RefWorks and import the file you've just saved. In RefWorks, click on the + sign, and go to 'Import References'.
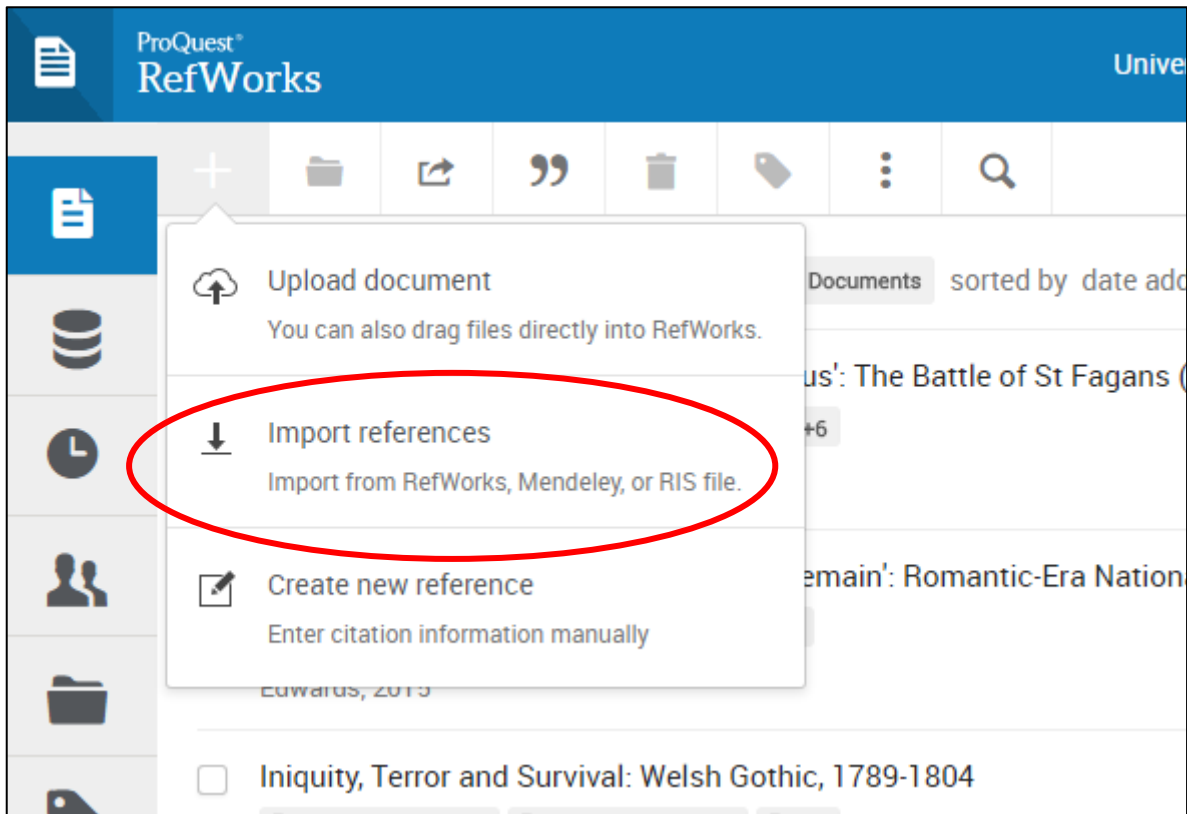
On the next screen, either drag the file you downloaded in the previous step from your file manager into the box, or click "Select a file from your computer", and find the file in your document list:
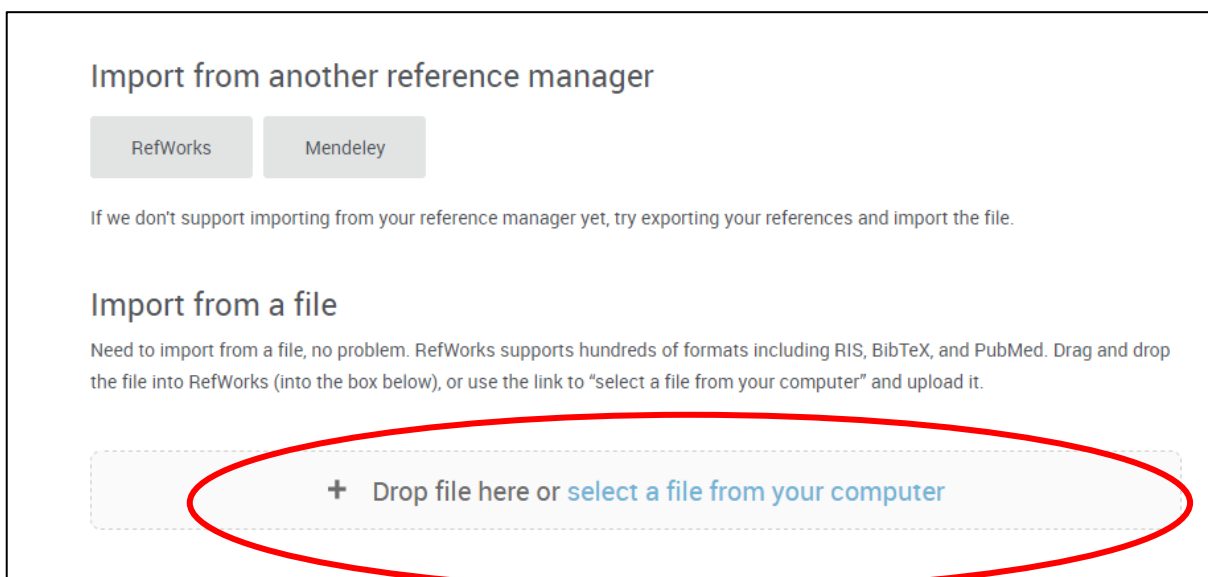
RefWorks will attempt to detect the format of the file; if it has detected correctly (in this case, RefWorks Tagged Format), click **Import**.
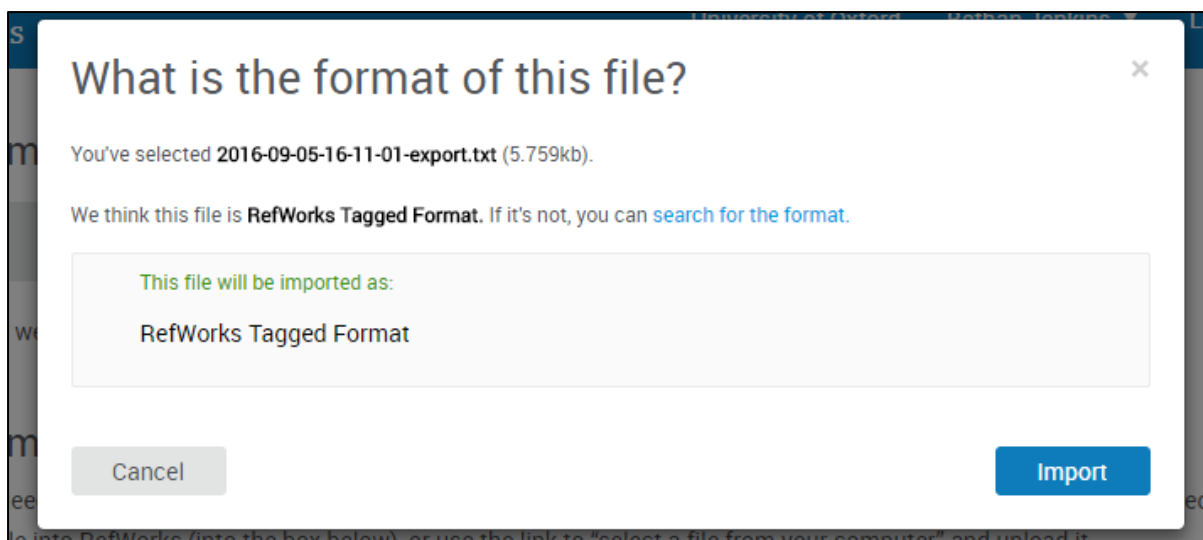
After it has imported successfully, you will receive the message 'Import complete'.
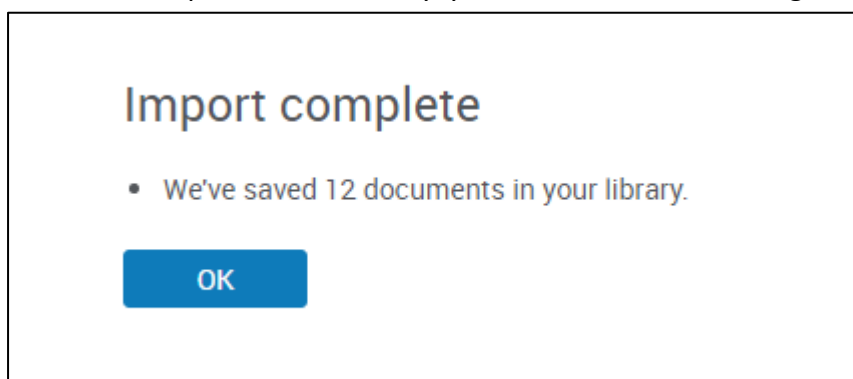
As ever, make sure you check the recently imported references for accuracy.

Exporting from BBIH using the Save to RefWorks browser plugin

It is possible to export individual records from BBIH straight to RefWorks. You will need to have installed the 'Save to RefWorks' browser add on for this step (see documentation on installing and using 'Save to RefWorks'). When you have run your search, click on one of your results to see the full record (Record View), and then click 'Save to RefWorks' from your

Bookmarks bar.

The RefWorks sidebar will open and attempt to analyse the reference. Scroll down and check this for accuracy (though you can always edit the reference later in RefWorks itself). When you are happy, click 'Save to RefWorks' at the bottom of the sidebar, and the reference will import.

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sance to Romanticism; edited by Stewart

es, mocked-up newspapers, letters and
by RHS or BBIH editors.

artistic history > Arts > **Literature**
ity > **Social and cultural identity, Welsh**

dentity > **Social and cultural identity, We**
itions > **Social life and conduct**
ites > **Gentry**

es, north-west > Merioneth > **Garn (Mer.)**
s, north-west > Merioneth > **Garn (Mer.)**

ProQuest®
RefWorks   ✕

Type of reference

| Book Section   ▼ |

☐ Save the contents of this web page?

Section Title

| 'Walking conundrums' : masquerades, riddles and
national identity in late eighteenth-century Wales |

Tags

| Add tag |

Authors

| Chadwick, Mary   Last name, First name |

Editors

| Last name, First name |

Book Title

| Writing Wales, from the Renaissance to Romanticisr |

Publish Date

| 2012 |

Pages

Save to RefWorks

7

When the reference saves successfully, you can either click to go to RefWorks, or close the sidebar and continue using the database.
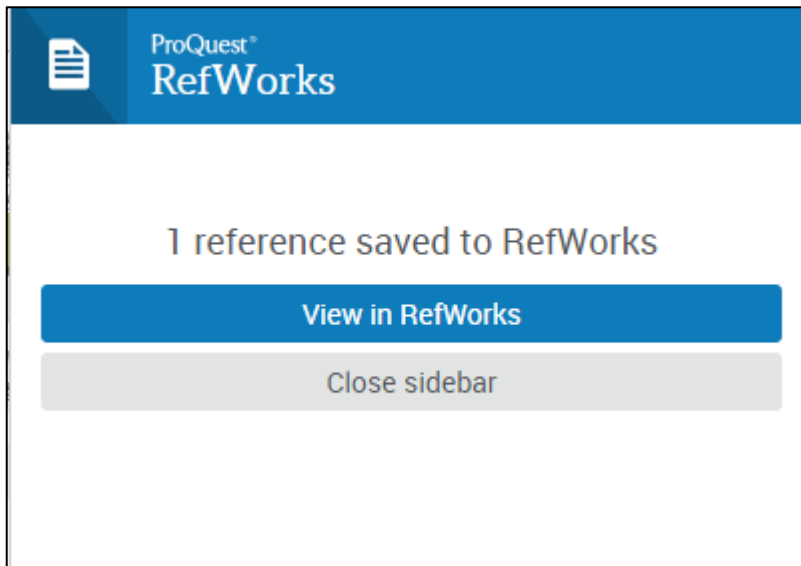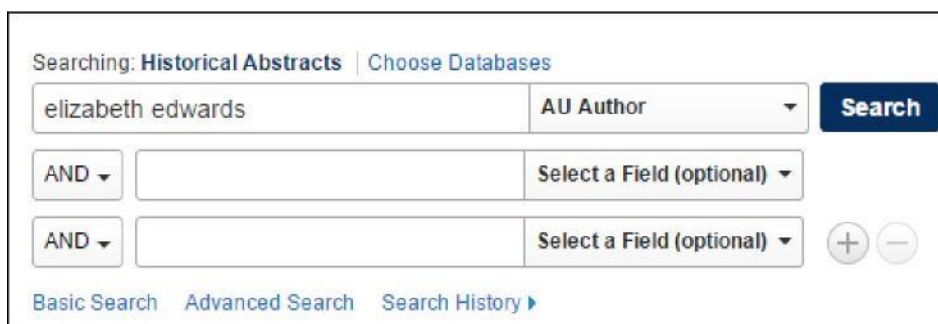
Exporting to RefWorks from an EBSCO database

The EBSCO service hosts a number of key bibliographic databases covering journal articles, book reviews, collections of essays and conference proceedings in the Humanities, including:

- America: History & Life

- Art Full Text (including Art Abstracts)

- ATLA with ATLASerials

- Historical Abstracts

- New Testament Abstracts

- Old Testament Abstracts

- Philosopher's Index

- RILM Abstracts of Music Literature

- MLA International Bibliography

Accessing and searching EBSCO databases

1. Go to SOLO (http://solo.bodleian.ox.ac.uk) or Databases A-Z (https://libguides.bodleian.ox.ac.uk/az.php) and find the EBSCO database that you want to use by searching for the database title (e.g. Historical Abstracts, ATLA, Philosophers Index, etc.)

2. Once connected to your chosen database, run a search e.g. author, title, subject.
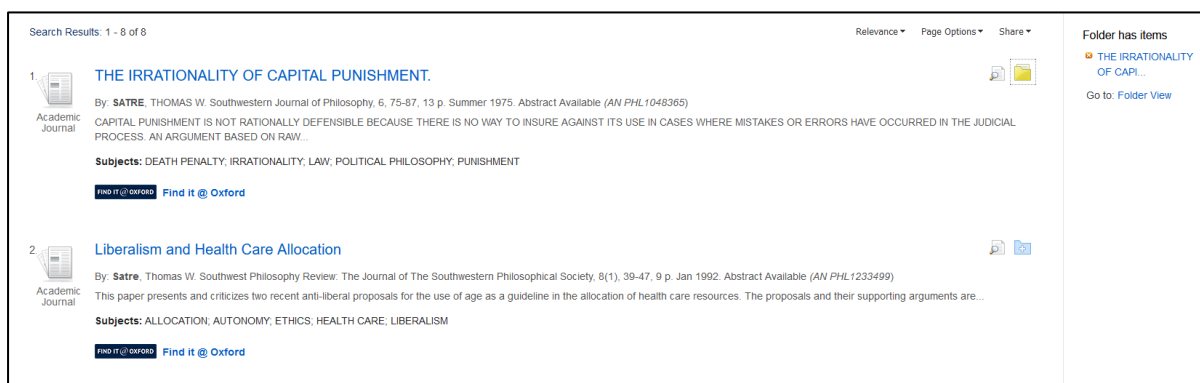
Exporting references to RefWorks

To export references from EBSCO databases to RefWorks you can either use the 'Save to RefWorks' plugin (see separate exercise sheet) or you can use the EBSCO Export.

Using EBSCO export to export multiple items to RefWorks simultaneously

1. Click the blue folder icon against each item you want to add to your folder. It will change to a yellow folder once an item has been added.

2. Then go to the folder by clicking the icon on the top right of the page:
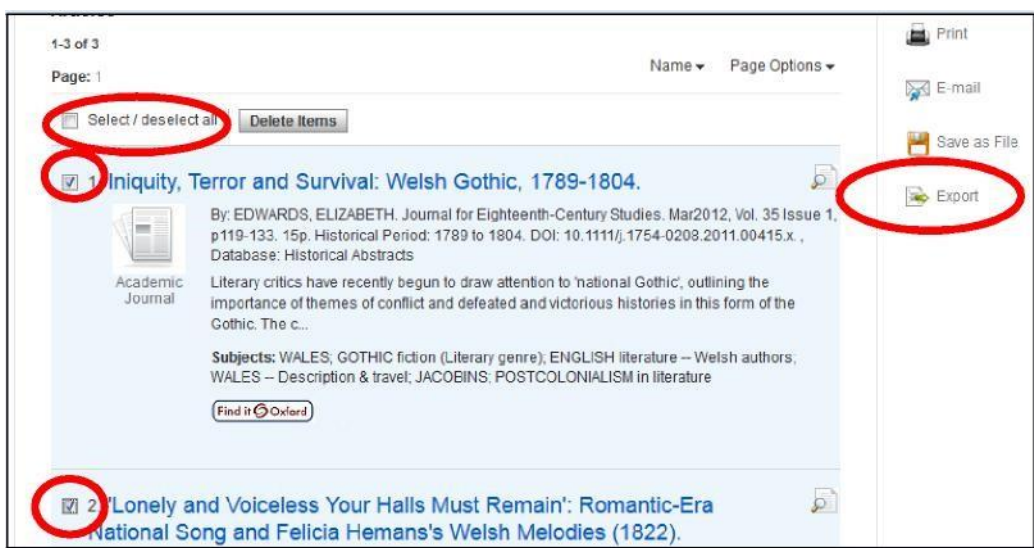
3. In your folder, select all the items you want to export by clicking the tick boxes (or clicking 'Select all' if you want to export everything).

4. Then click 'Export' (on the right-hand side of the page).

5. On the next screen, you will have options for saving in a variety of formats. Click the button for 'Direct Export to RefWorks', then click 'Save'.

6. In RefWorks, you'll be offered the option of selecting a folder to save the references in. Make your choice, then click 'Import'.

7. Your references will then be saved to RefWorks – click 'Go to Last Imported' to view them.

8. Make sure to check them for accuracy once they are imported.

Using EBSCO export to export a single reference

1. Click on one of the titles in your results list to go into the full reference.

2. Click 'Export' on the right and then follow steps 5 to 8 for exporting as above.

Exporting references from JSTOR to RefWorks

JSTOR

JSTOR provides access to journal articles, primary resources and books covering a range of subject areas including arts, languages, literature, film and history.

Accessing JSTOR

JSTOR can be accessed by searching for 'JSTOR' in SOLO (http://solo.bodleian.ox.ac.uk/) and then following the 'Online access' link. The database can also be found through Databases A-Z (https://libguides.bodleian.ox.ac.uk/az.php). As JSTOR is a subscription database, if you are off campus you will need to use your Oxford Single Sign On (SSO) credentials to use it.

Running a Basic Search

When you enter JSTOR, you will land on the main search page. Type your search query into the search bar and hit enter.
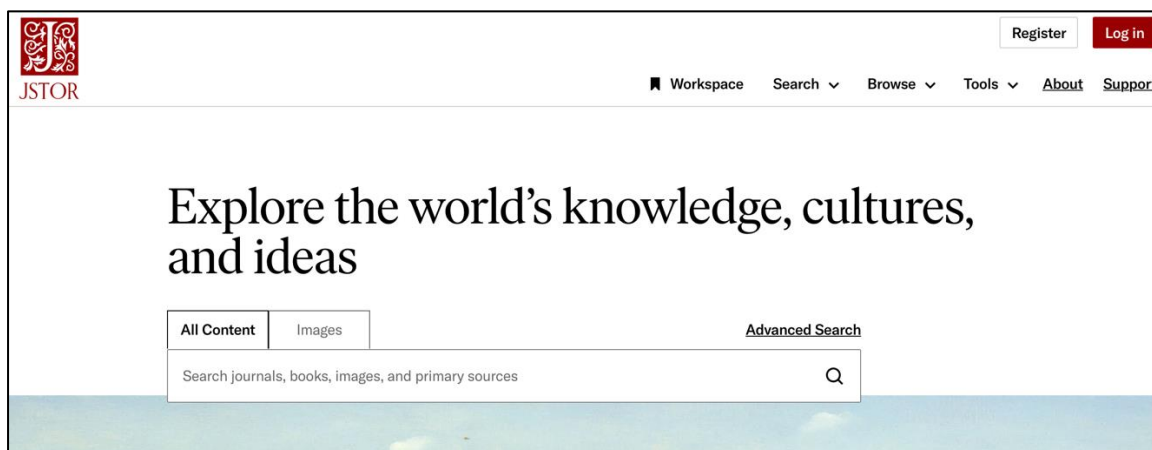
Selecting and Exporting Records

There are two methods for exporting references to RefWorks.

Method 1: Exporting multiple references in one go

1. Select the references that you would like to export to RefWorks by ticking the relevant boxes.

2. Click on 'Cite' at the top of the screen, which will provide a dropdown list.

3. Select 'Export to RefWorks'.

4. RefWorks will open in your browser and display a message to ask which folder you would like the references to go into. Make your selection and click 'Import'. RefWorks will indicate that the references have been successfully imported. You can view the added records by clicking 'Go to Last Imported' at the bottom of the import message. You can also access the Last Imported folder by clicking on it at the left side of the RefWorks screen.

Method 2: Exporting a single reference

1. When you have found a reference that you would like to export to RefWorks, click the 'Cite' button to the right of the reference in the results screen.

2. A pop-up window will appear with options for citation and a choice of methods for exportation. Click 'Export to RefWorks'.

Cite This Item   ✕

MLA

Weidner, Brian N. "Middle-Earth: The Real World of J. R. R. Tolkien." *Mythlore*, vol. 23, no. 4 (90), 2002, pp. 75–84. *JSTOR*, http://www.jstor.org/stable/26814268. Accessed 4 Apr. 2024.   **Copy**

CHICAGO

Weidner, Brian N. "Middle-Earth: The Real World of J. R. R. Tolkien." *Mythlore* 23, no. 4 (90) (2002): 75–84. http://www.jstor.org/stable/26814268.   **Copy**

APA

Weidner, B. N. (2002). Middle-earth: The Real World of J. R. R. Tolkien. *Mythlore*, *23*(4 (90)), 75–84. http://www.jstor.org/stable/26814268   **Copy**

Export to NoodleTools
Export to RefWorks
Export to EasyBib
Export a RIS file (For EndNote, Zotero, Mendeley)
Export a Text file (For BibTex)

Note: Always review your references and make any necessary corrections before using. Pay attention to names, capitalization, and dates.

3. RefWorks will open in your browser and display a message to ask which folder you would like the references to go into. Make your selection and click 'Import'. RefWorks will indicate that the references have been successfully imported. You can view the added records by clicking 'Go to Last Imported' at the bottom of the import message. You can also access the 'Last Imported' folder by clicking on it at the left side of the RefWorks screen.

Exporting References from MLA to RefWorks

About MLA International Bibliography

The MLA International Bibliography is a classified listing and subject index of scholarly books and articles on modern languages and literatures, folklore and linguistics compiled since 1926. It currently contains more than 2 million records and covers some dissertations and websites as well as books and articles.
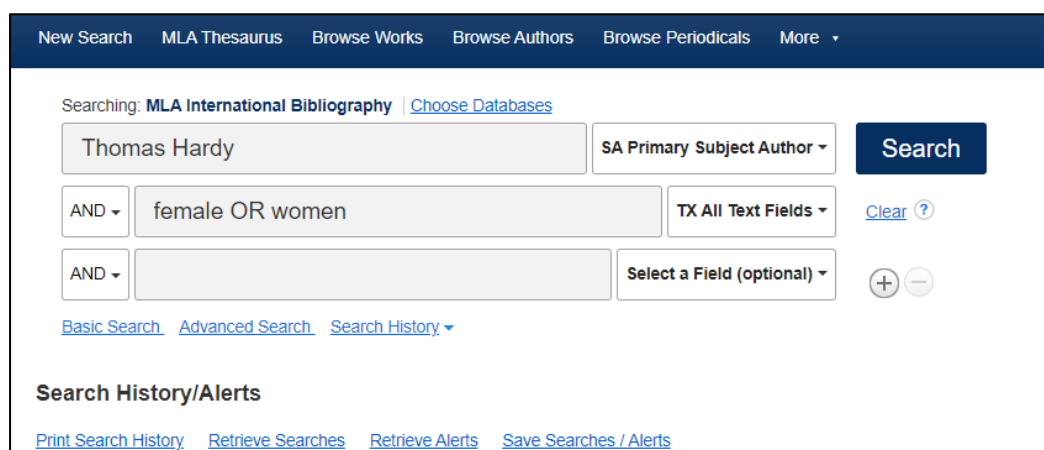
Accessing MLA

MLA can be accessed by searching for 'MLA' in SOLO (http://solo.bodleian.ox.ac.uk/) and then following the 'Online access' link. Alternatively, you can find the MLA on Databases A-Z https://libguides.bodleian.ox.ac.uk/az.php. MLA is a subscription database, if you are off campus you will need to sign in using your Oxford Single Sign On (SSO) credentials.

Running a search

We recommend choosing **Advanced Search** which offers more search options. Search for a topic of your choice.

In this example we have searched for items on the role of women in Thomas Hardy's work by entering 'Thomas Hardy' in the first search box (and choosing to search for **SA Primary subject author** from the drop-down menu) and 'female OR women' in the second search box (choosing **TX All Text Fields** from the drop-down menu).

Selecting Records for Export to RefWorks

From your results list, choose the items you with to export to RefWorks by clicking on the folder icons to the right of relevant items (a page of results can be selected simultaneously by clicking **Share** and selecting **Results (1-20)**.

Click on the **Folder** option in the top right-hand corner of the screen to view your saved results.

Once in the folder, use the tick boxes to select individual results, or **Select/deselect all** to select the whole list. Select **Export** on the right-hand side.

Select **Direct Export to RefWorks** on the right menu and click **Save**.
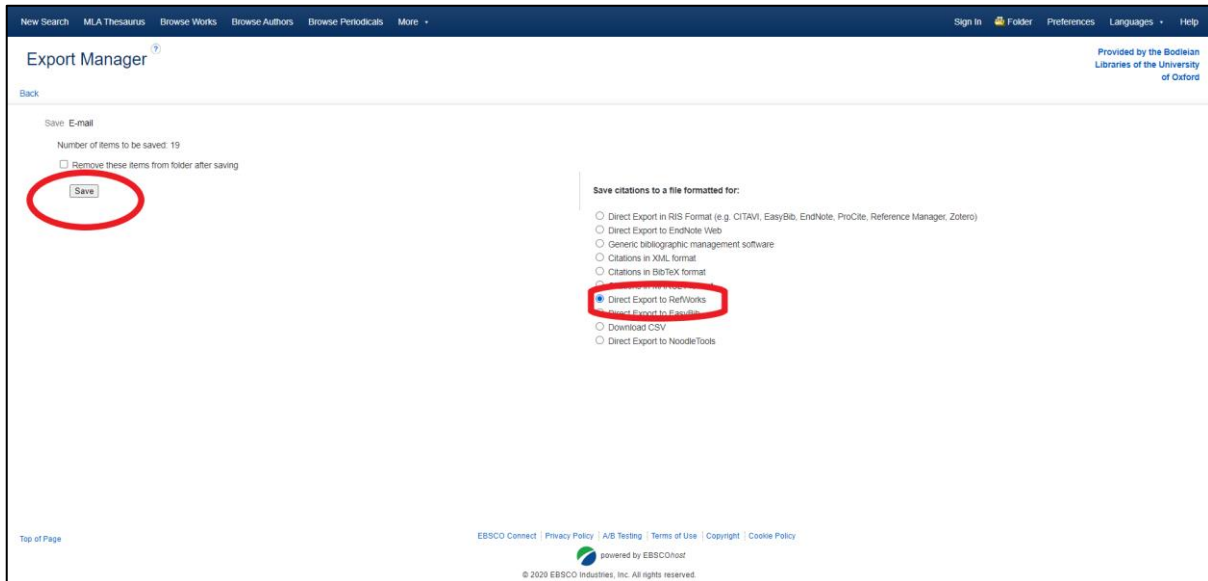
If you have a pop-up blocker installed on your web browser, you may receive an error message at this point. Choose 'Allow pop-ups for ProQuest' and attempt the export again.

RefWorks will open in your browser and display a message asking which folder you would like the references to go into. Make your selection and click **Import**. RefWorks will indicate that the references have been successfully imported. You can view the added records by clicking **Go to Last Imported** at the bottom of the import message. You can also access the last imported folder by clicking **Last Imported** at the left side of the RefWorks screen.

Exporting References from Web of Science to RefWorks

Web of Science

The Web of Science platform provides access to several bibliographic databases. These can be used to find research papers, reviews and book chapters on a specific topic.

Web of Science Subject Coverage

Web of Science Core Collection provides access to multidisciplinary resources including Science Citation Index, Social Citation Index and Arts & Humanities Citation Index. You can also search other databases via the Web of Science platform, including Medline and Zoological Record.

Accessing Web of Science

Web of Science can be accessed by searching for 'Web of Science' in SOLO (http://solo.bodleian.ox.ac.uk/) and then following the 'Online access' links. The database can also be found through Databases A-Z (https://libguides.bodleian.ox.ac.uk/az.php). If you are off campus you will need to use your Oxford Single Sign On (SSO) credentials to use it.

Running a Basic Search

When you enter Web of Science, you will land on the main search page. From here it is possible to choose the database set to search and enter search terms.

- Begin by choosing the 'Web of Science Core Collection' from the 'Search in:' menu at the top of the screen.
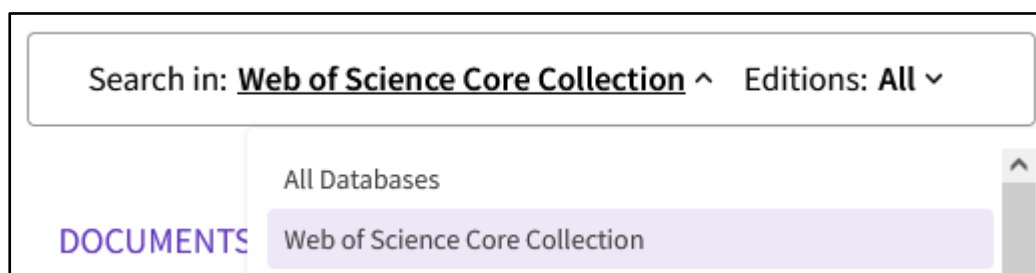
- Enter your keywords and click on **Search**

- After a few moments, Web of Science will return a list of search results covering articles, reviews and book chapters which match the search terms.

Selecting Records for Export

- You can choose any records you wish to export to RefWorks by ticking the checkboxes next to each record.

- A whole page of results can be selected simultaneously by ticking the 'Select all Records' button at the top of the results list.

- If there are several pages of results, you can add records from each page to a 'Marked List' by ticking the required records and then clicking the **Add to Marked List** button at the top of the results list.

- A full list of marked records can be viewed at any time by clicking the **Filter by Marked List** button on the pane on the left of the Web of Science results screen. Marked records are displayed with a star. You will need to filter to the marked list in order to export those records to RefWorks.

Exporting to RefWorks

- Click on the **Export** button for a list of export destinations and select RefWorks.
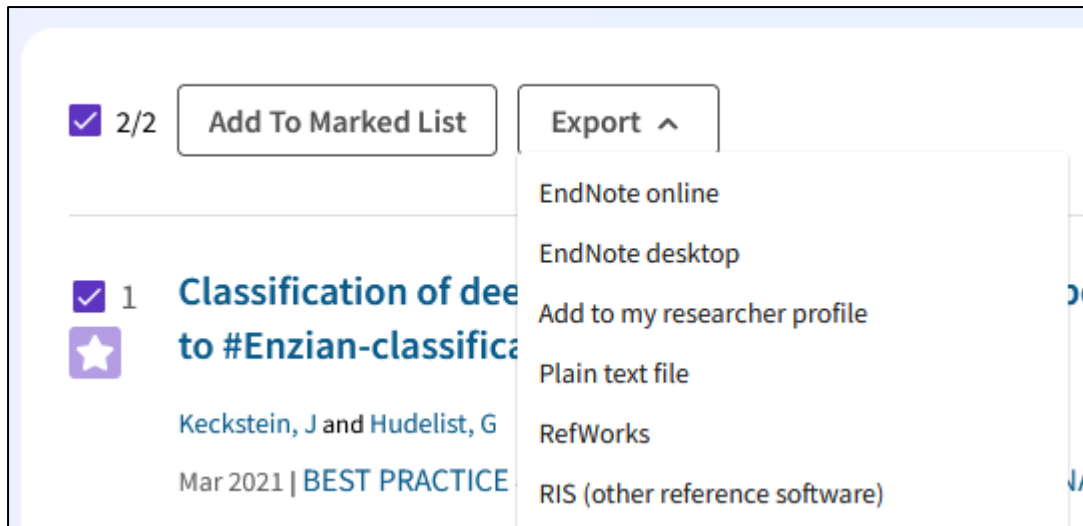
- A dialogue box will appear asking you to confirm which records you would like to export and what details you will like exporting. Make your selection and click **Export**.

- RefWorks will open in your browser. You may need to enable pop-ups. If you're not logged in, you'll be prompted for your username and password.

- Click on **Import** – you can choose to import into a Folder at this stage or do so at a later stage. Click 'Go to Last Imported' to view the record in your 'Last Imported' folder.