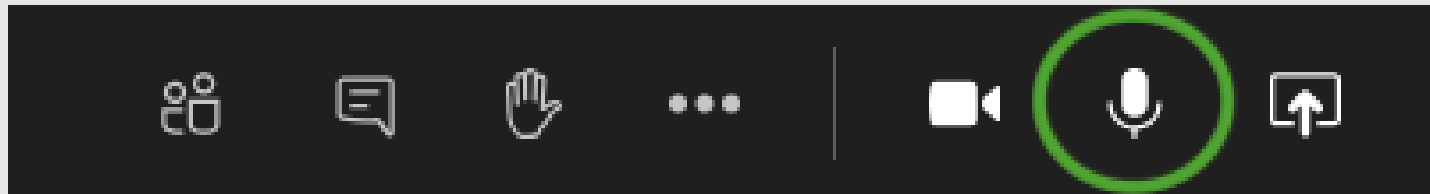


Keeping up to date with research

Helen Worrell and Morwenna Broughton

The webinar will be starting soon.
While you wait, please mute your microphone.



Aims

- Understand how email alerts can help you
- How to utilise the following key platforms:
 - SOLO
 - Bibliographic databases
 - Newspapers
 - Journal alerts
 - JiscMail
- Managing alerts

How do email alerts work?

Removes distracting and superfluous information.



Email alerts: advantages



A lot of services offer email alerts



The email joins all your other emails



You can keep your work all in one place

Email alerts: disadvantages



You will need to go back to the original source and remove yourself from email alerts



If you like to keep your work separate, having your emails all together may not suit you

Catalogues

SOLO

JISC Library
Hub Discover

WorldCat

Library of
Congress

Demonstration

SOLO

SEARCH OXFORD
LIBRARIES ONLINE

SOLO: sign in

1. Go to SOLO (<https://solo.bodleian.ox.ac.uk/>) and sign into SOLO by clicking the 'sign in button' in the top right

The screenshot displays the SOLO search interface. On the left, there is a logo for 'SOLO SEARCH OXFORD LIBRARIES ONLINE' and the 'UNIVERSITY OF OXFORD' crest. The main navigation bar contains links for 'NEW SEARCH', 'BROWSE', 'HELP', 'NEED MORE?', and 'TAGS'. On the right side of the navigation bar, there are icons for a refresh button, a pin, a 'SIGN IN' button (highlighted with a green border), and a 'MENU' dropdown. Below the navigation bar is a search bar with the placeholder text 'Enter your search here'. To the right of the search bar is a dropdown menu labeled 'Search Everything' with a magnifying glass icon, and a button labeled 'ADVANCED SEARCH'. The background of the search bar area features a faint map of the Bodleian (New Library).

SOLO: enter search

- 2. Enter search query and click the magnifying button or return key on keyboard



cotton industry lancashire


✕ Search Everything




SOLO: save query


- 3. Click the 'Save query' button at the top of the results page

SELECT ALL 0 selected PAGE 1 1-10 of 2,178 Results [Save query](#)  

1  **ARTICLE**
Fustian and Velvet Cutting – A Subdivision of the Lancashire Cotton Industry
Holden, Roger
2016 | Maney Publishing on behalf of the Association for Industrial Archaeology | electronic
Industrial archaeology review. Volume 38:Number 2 (2016); pp 131-145

 **Electronic Legal Deposit item – currently unavailable due to system outage at British Library. Check with your subject librarian for advice on alternatives >**
[UK legislation regulates access - why?](#)

Not in a Bodleian library? Other ways to get this:
[Download PDF of subscription copy](#) [Read Article](#) [View Issue Contents](#)

2  **BOOK**
The Lancashire cotton industry : a history since 1700
Rose, Mary B.
1996 | Preston : Lancashire County Books | xi, 404 p., [8] p. of plates : ill., maps, ports. ; 25 cm.
Find & Request >

SOLO: favourites

- 4. Click the pin icon at the top of the webpage to go to your Favourites

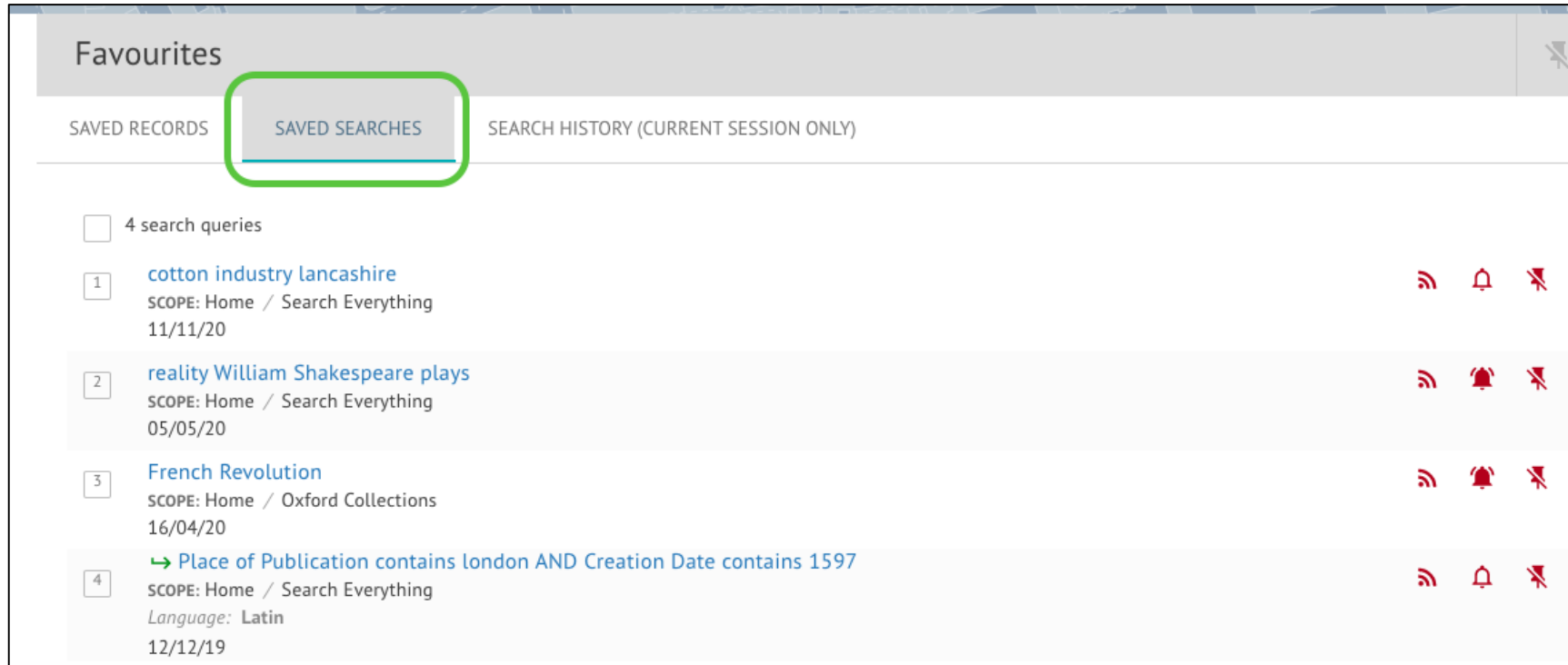
The screenshot shows the SOLO search interface. At the top, there are logos for SOLO (SEARCH OXFORD LIBRARIES ONLINE) and the UNIVERSITY OF OXFORD. Navigation links include NEW SEARCH, BROWSE, HELP, NEED MORE?, and TAGS. A user profile for 'Broughton, Morwenna' is visible with a pin icon highlighted in a green box. The search bar contains 'cotton industry lancashire' and has a 'Search Everything' dropdown and a magnifying glass icon. An 'ADVANCED SEARCH' button is also present. Below the search bar, a results bar shows 'SELECT ALL 0 selected PAGE 1 1-10 of 2,179 Results' and a 'Save query' button. The first result is an article titled 'Fustian and Velvet Cutting – A Subdivision of the Lancashire Cotton Industry' by Holden, Roger, published in 2016. The article is marked as an 'Electronic Legal Deposit item – currently unavailable due to system outage at British Library'.

text access

- 1
- ARTICLE
- Fustian and Velvet Cutting – A Subdivision of the Lancashire Cotton Industry**
- Holden, Roger
- 2016 | Maney Publishing on behalf of the Association for Industrial Archaeology | electronic Industrial archaeology review. Volume 38:Number 2 (2016); pp 131-145
- Electronic Legal Deposit item – currently unavailable due to system outage at British Library.

SOLO: saved search

- 5. In your Favourites, click 'Saved Searches' to see the search you just saved



The screenshot shows the 'Favourites' section of the SOLO interface. At the top, there is a header 'Favourites' with a close icon. Below it, three tabs are visible: 'SAVED RECORDS', 'SAVED SEARCHES' (highlighted with a green box), and 'SEARCH HISTORY (CURRENT SESSION ONLY)'. The 'SAVED SEARCHES' tab displays a list of four saved search queries, each with a checkbox, a numbered list item, the search text, the scope, and the date. Each search query also has three icons on the right: a red RSS icon, a red bell icon, and a red slash icon.

Item	Search Query	Scope	Date	Icons
<input type="checkbox"/>	4 search queries			
1	cotton industry lancashire	SCOPE: Home / Search Everything	11/11/20	RSS, Bell, Slash
2	reality William Shakespeare plays	SCOPE: Home / Search Everything	05/05/20	RSS, Bell, Slash
3	French Revolution	SCOPE: Home / Oxford Collections	16/04/20	RSS, Bell, Slash
4	→ Place of Publication contains london AND Creation Date contains 1597	SCOPE: Home / Search Everything	12/12/19	RSS, Bell, Slash

SOLO: alert

- 6. Click the bell icon next to your saved search in order to turn on email alerts

The screenshot shows the 'Favourites' section of the SOLO interface. It has three tabs: 'SAVED RECORDS', 'SAVED SEARCHES' (which is selected), and 'SEARCH HISTORY (CURRENT SESSION ONLY)'. Below the tabs, there is a list of saved searches. Each search entry includes a checkbox, a search query, its scope, and a date. To the right of each search entry are three icons: a red RSS icon, a red bell icon, and a red icon with a slash through it. The bell icon for the first search, 'cotton industry lancashire', is highlighted with a green circle.













Item	Search Query	Scope	Date	RSS	Bell	Slash
<input type="checkbox"/>	4 search queries					
<input type="checkbox"/>	cotton industry lancashire	SCOPE: Home / Search Everything	11/11/20	📡	🔔	🚫
<input type="checkbox"/>	reality William Shakespeare plays	SCOPE: Home / Search Everything	05/05/20	📡	🔔	🚫
<input type="checkbox"/>	French Revolution	SCOPE: Home / Oxford Collections	16/04/20	📡	🔔	🚫
<input type="checkbox"/>	→ Place of Publication contains london AND Creation Date contains 1597	SCOPE: Home / Search Everything	12/12/19	📡	🔔	🚫

SOLO: alert on

- 7. The bell icon will change colour and become filled in to show email alerts have been turned on

Favourites

SAVED RECORDS **SAVED SEARCHES** SEARCH HISTORY (CURRENT SESSION ONLY)

<input type="checkbox"/>	4 search queries			
1	cotton industry lancashire SCOPE: Home / Search Everything 11/11/20			
2	reality William Shakespeare plays SCOPE: Home / Search Everything 05/05/20			
3	French Revolution SCOPE: Home / Oxford Collections 16/04/20			
4	→ Place of Publication contains london AND Creation Date contains 1597 SCOPE: Home / Search Everything Language: Latin 12/12/19			

Bibliographic Databases

Cross-search 1000s of scholarly journal articles



Save searches and set up email alerts



Scopus, Proquest, Web of Science, EBSCO
databases (Historical Abstracts, Philosophers
Index, ATLA etc) and more



Demonstration:
bibliographic
databases



Web of Science™

Demonstration: ProQuest

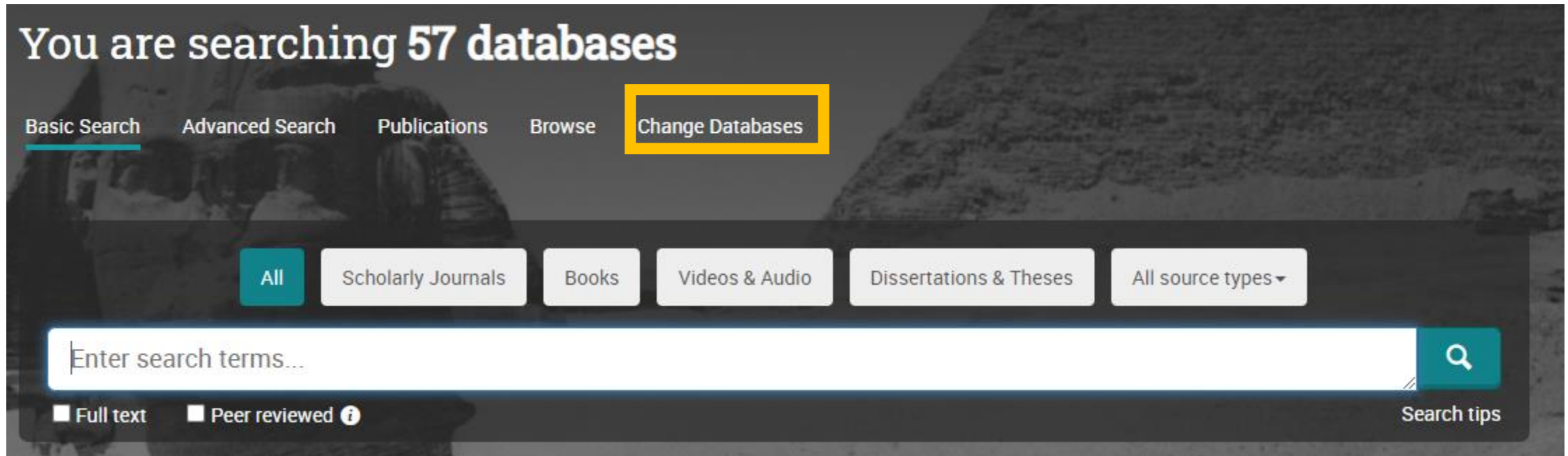


ProQuest: select database

1. Go to

<https://search.proquest.com/index>.

You can select a database if wanted

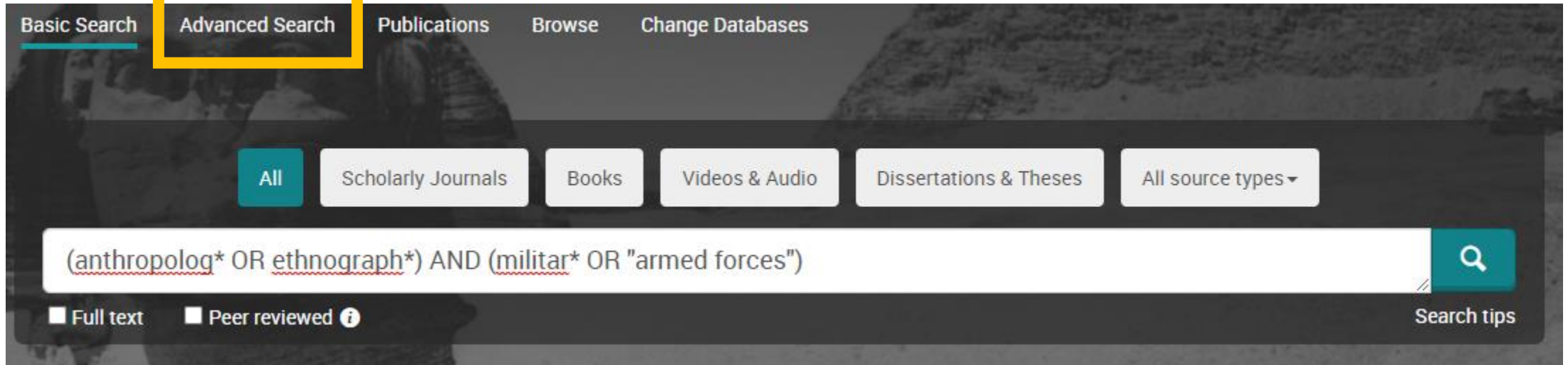


The screenshot displays the ProQuest search interface. At the top, it states "You are searching 57 databases". Below this, there are navigation tabs: "Basic Search" (underlined), "Advanced Search", "Publications", "Browse", and "Change Databases" (highlighted with a yellow box). Underneath the tabs, there are several filter buttons: "All" (highlighted in teal), "Scholarly Journals", "Books", "Videos & Audio", "Dissertations & Theses", and "All source types" with a dropdown arrow. A search bar is present with the placeholder text "Enter search terms..." and a teal search icon. Below the search bar, there are checkboxes for "Full text" and "Peer reviewed" with an information icon. A "Search tips" link is located in the bottom right corner.

ProQuest: search

2. Type your search in the search bar
And click the search icon.

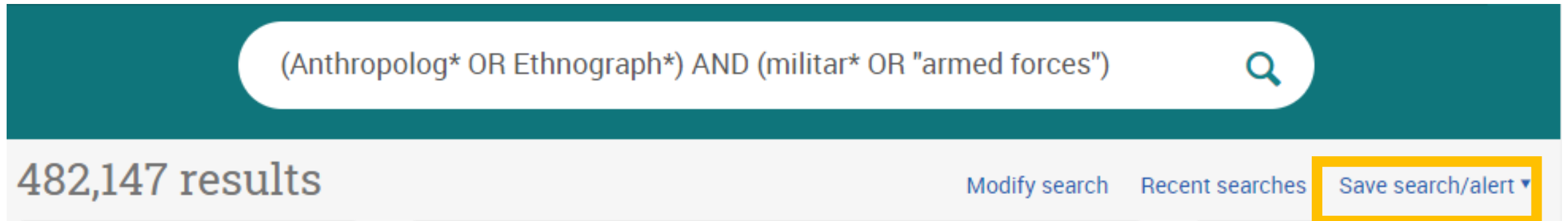
Using 'advanced search' will give you
more options



The screenshot displays the ProQuest search interface. At the top, there are navigation tabs: 'Basic Search', 'Advanced Search' (highlighted with a yellow box), 'Publications', 'Browse', and 'Change Databases'. Below the tabs is a row of filter buttons: 'All' (highlighted in teal), 'Scholarly Journals', 'Books', 'Videos & Audio', 'Dissertations & Theses', and 'All source types' with a dropdown arrow. The search bar contains the query: `(anthropolog* OR ethnograph*) AND (militar* OR "armed forces")`. To the right of the search bar is a teal search icon. Below the search bar, there are two checkboxes: 'Full text' and 'Peer reviewed' with an information icon. In the bottom right corner, there is a 'Search tips' link.

ProQuest: save search

3. Click 'Save search/alert'



The screenshot shows a ProQuest search interface. At the top, a search bar contains the query: "(Anthropolog* OR Ethnograph*) AND (militar* OR "armed forces")". Below the search bar, the results count is displayed as "482,147 results". To the right of the results count, there are three links: "Modify search", "Recent searches", and "Save search/alert". The "Save search/alert" link is highlighted with a yellow border.

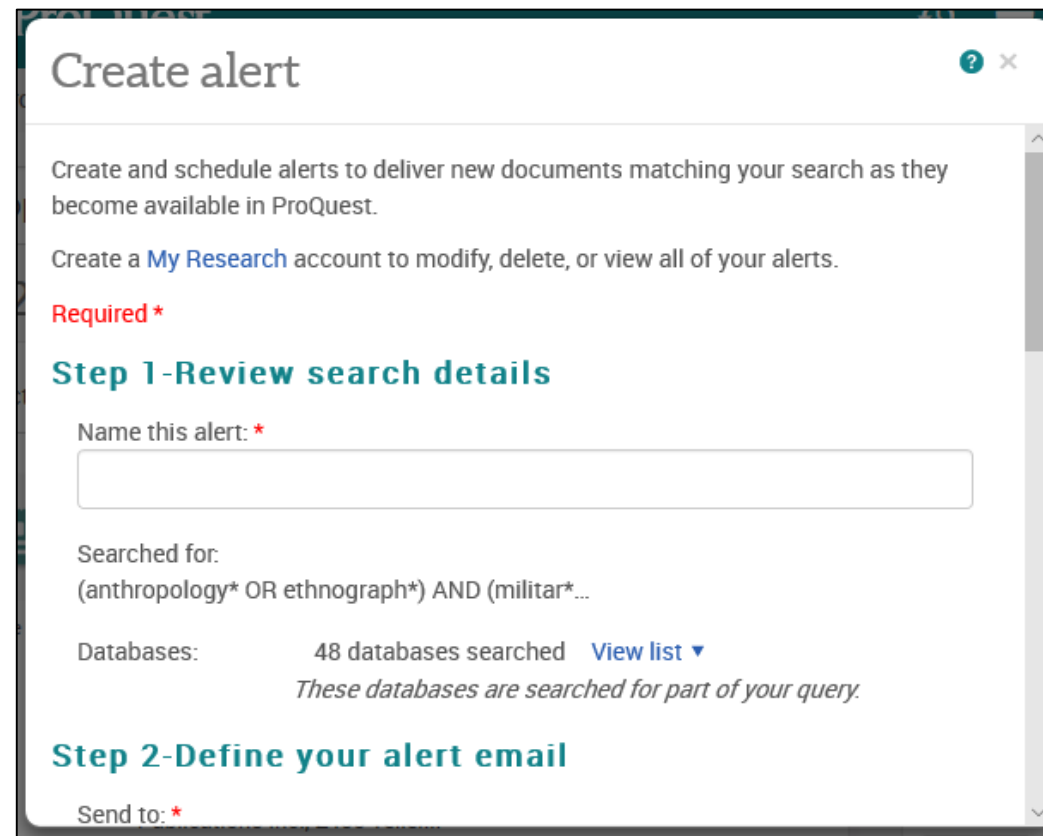
(Anthropolog* OR Ethnograph*) AND (militar* OR "armed forces")

482,147 results

Modify search Recent searches Save search/alert ▼

ProQuest: create alert

3. Click 'Save search/alert' and click 'create alert'. If you want to save or modify your search you will need to create a free account



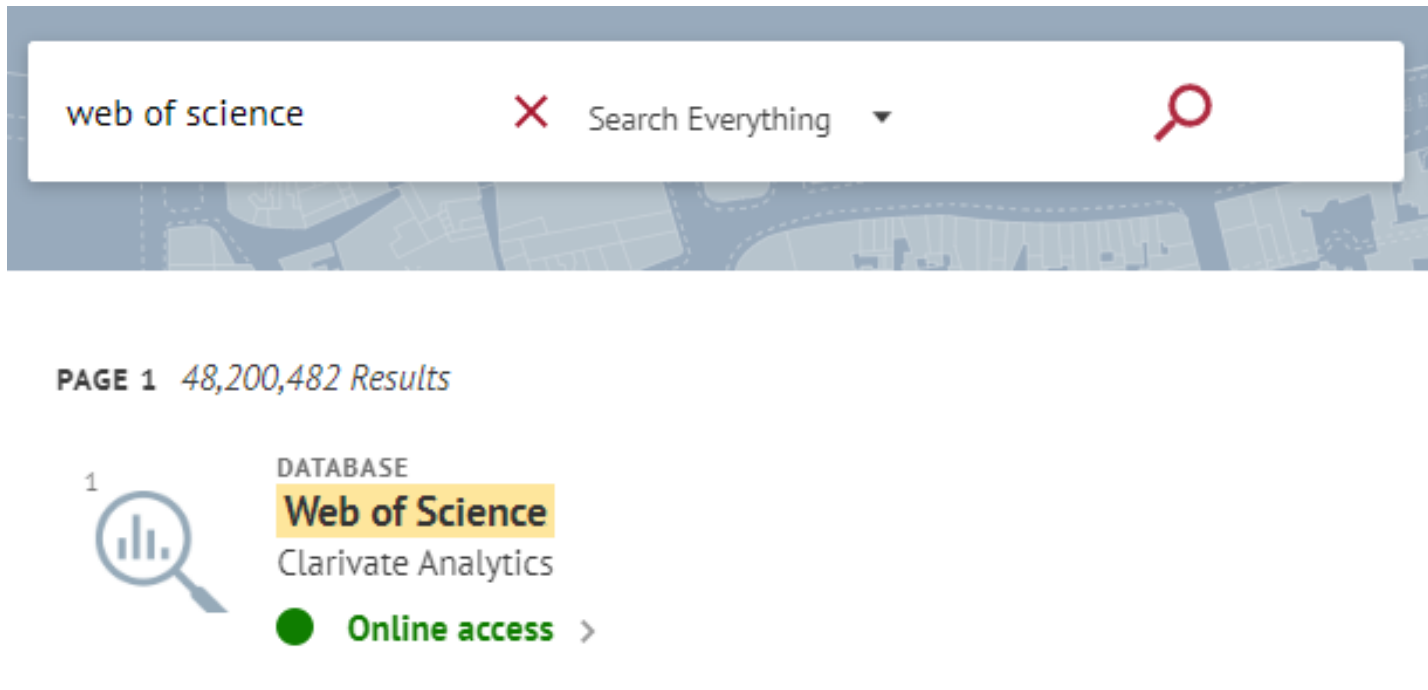
The screenshot shows a web form titled "Create alert" with a help icon and a close button in the top right corner. Below the title is a brief instruction: "Create and schedule alerts to deliver new documents matching your search as they become available in ProQuest." This is followed by a link to "Create a My Research account to modify, delete, or view all of your alerts." A red "Required *" label is positioned above the first step header, "Step 1-Review search details". Under this header, there is a text input field labeled "Name this alert: *". Below the input field, the search criteria are displayed: "Searched for: (anthropology* OR ethnograph*) AND (militar*...". The database search results are shown as "Databases: 48 databases searched View list ▾" with a note below: "These databases are searched for part of your query." The second step header, "Step 2-Define your alert email", is partially visible at the bottom, with the label "Send to: *" below it.


Demonstration: Web of Science

Web of Science™



Web of Science: access

1. Search SOLO for 'Web of Science' and click 'online access'



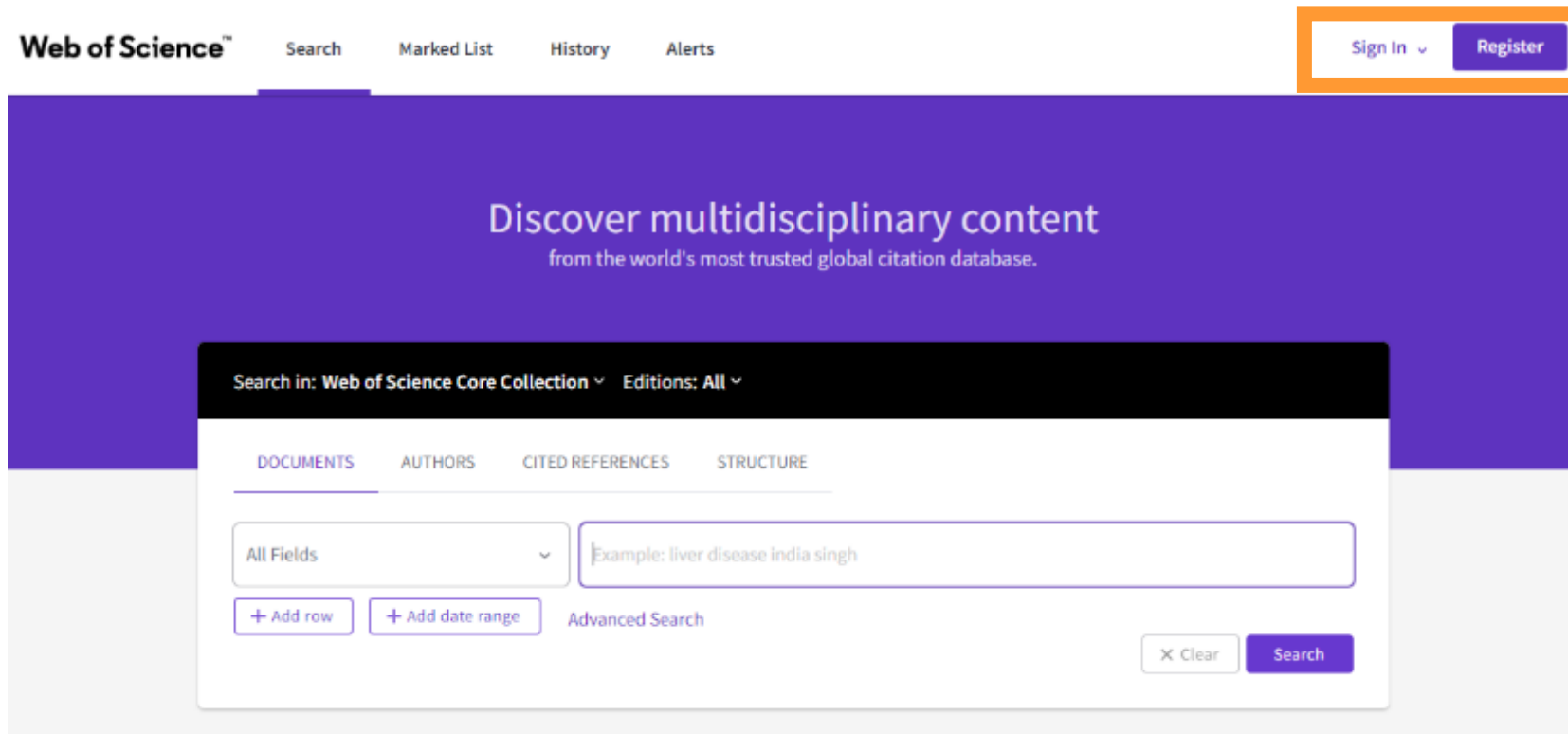
web of science ✕ Search Everything ▼ 

PAGE 1 48,200,482 Results

1  DATABASE
Web of Science
Clarivate Analytics
 **Online access** >

Web of Science: sign in

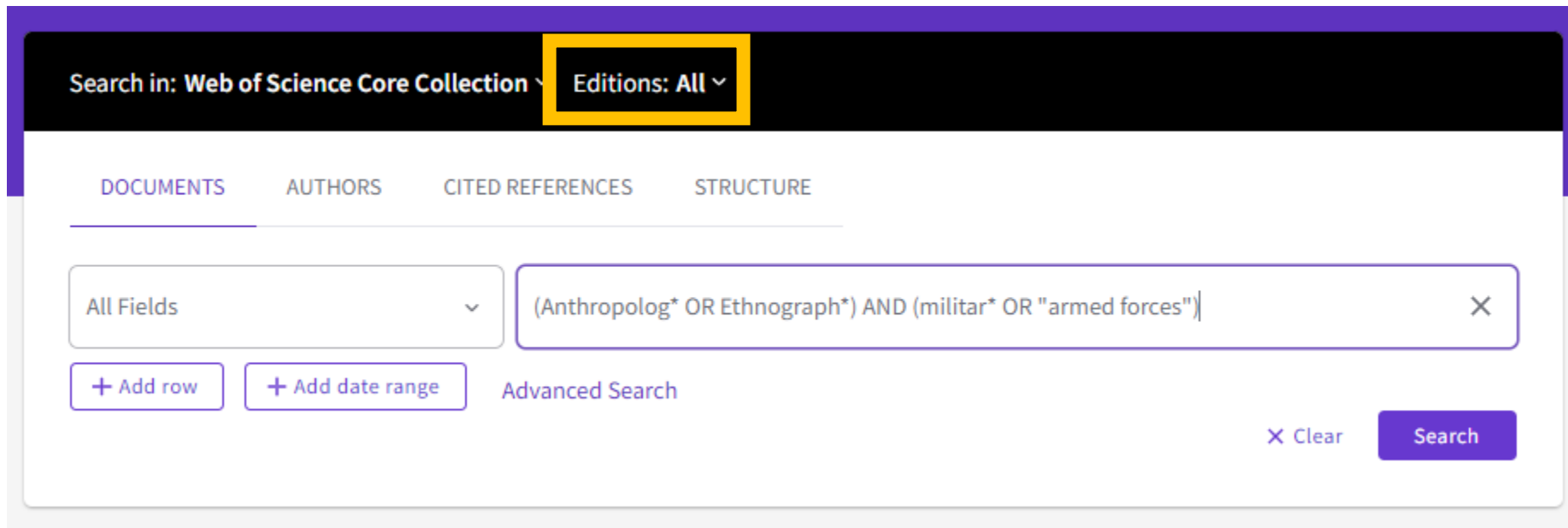
2. You will need to sign in to Web of Science with your personal Web of Science username and password. If you have not got one, click Register to set one up.



The screenshot shows the Web of Science homepage. At the top left, the logo "Web of Science™" is displayed. To its right are navigation links: "Search", "Marked List", "History", and "Alerts". In the top right corner, there are two buttons: "Sign In" with a dropdown arrow and "Register". These buttons are highlighted with an orange rectangular border. Below the navigation is a large purple banner with the text "Discover multidisciplinary content" and "from the world's most trusted global citation database." Below the banner is a search interface. At the top of the search interface, it says "Search in: Web of Science Core Collection" and "Editions: All". Below this are tabs for "DOCUMENTS", "AUTHORS", "CITED REFERENCES", and "STRUCTURE". The "DOCUMENTS" tab is selected. There is a dropdown menu for "All Fields" and a search input field containing the text "Example: liver disease india singh". Below the search field are two buttons: "+ Add row" and "+ Add date range". To the right of these buttons is the text "Advanced Search". At the bottom right of the search interface are two buttons: "X Clear" and "Search".

Web of Science: search

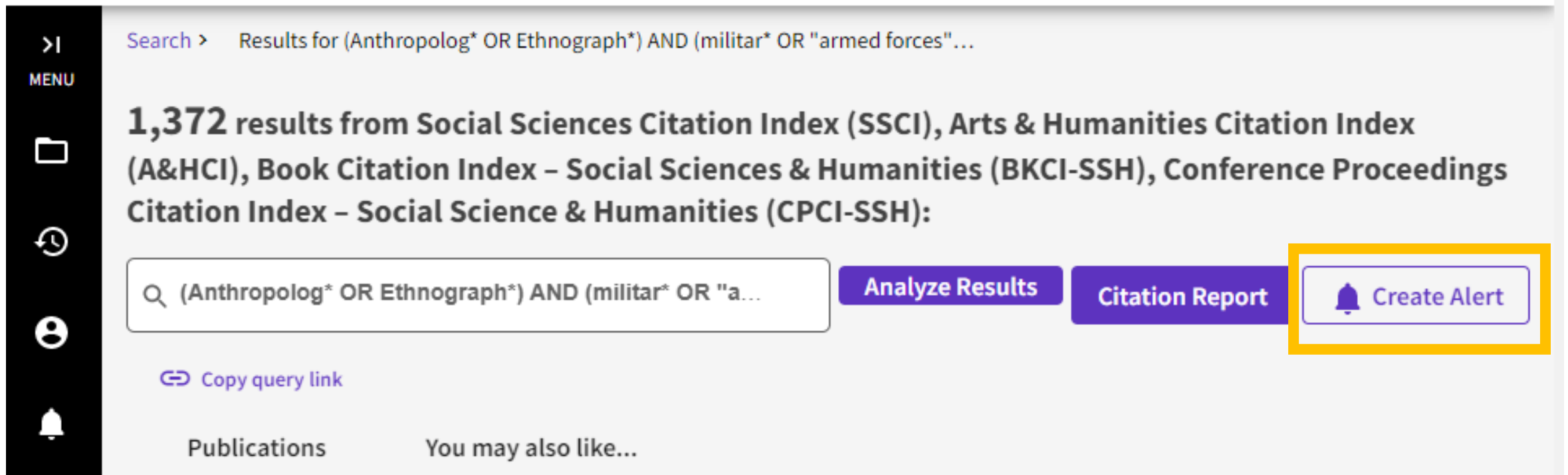
3. Enter your search. You can limit to a particular subject database by clicking on 'editions'



The screenshot displays the Web of Science search interface. At the top, the search scope is set to "Web of Science Core Collection" and the "Editions" dropdown menu is set to "All", which is highlighted with a yellow box. Below this, there are tabs for "DOCUMENTS", "AUTHORS", "CITED REFERENCES", and "STRUCTURE". The "All Fields" dropdown menu is set to "All Fields". The search query entered in the search bar is "(Anthropolog* OR Ethnograph*) AND (militar* OR \"armed forces\")". Below the search bar, there are buttons for "+ Add row" and "+ Add date range", and the text "Advanced Search". At the bottom right, there are buttons for "X Clear" and "Search".

Web of Science: create alert

4. Click 'create alert'



The screenshot shows the Web of Science search results page. On the left is a vertical navigation menu with icons for home, search, history, and alerts. The main content area displays the search query: "(Anthropolog* OR Ethnograph*) AND (militar* OR \"armed forces\"...)". Below the query is a search bar containing the same query. To the right of the search bar are three buttons: "Analyze Results", "Citation Report", and "Create Alert". The "Create Alert" button is highlighted with a yellow border. Below the buttons is a link to "Copy query link". At the bottom, there are sections for "Publications" and "You may also like...".

Search > Results for (Anthropolog* OR Ethnograph*) AND (militar* OR "armed forces"...

1,372 results from Social Sciences Citation Index (SSCI), Arts & Humanities Citation Index (A&HCI), Book Citation Index – Social Sciences & Humanities (BKCI-SSH), Conference Proceedings Citation Index – Social Science & Humanities (CPCI-SSH):

Q (Anthropolog* OR Ethnograph*) AND (militar* OR "a...

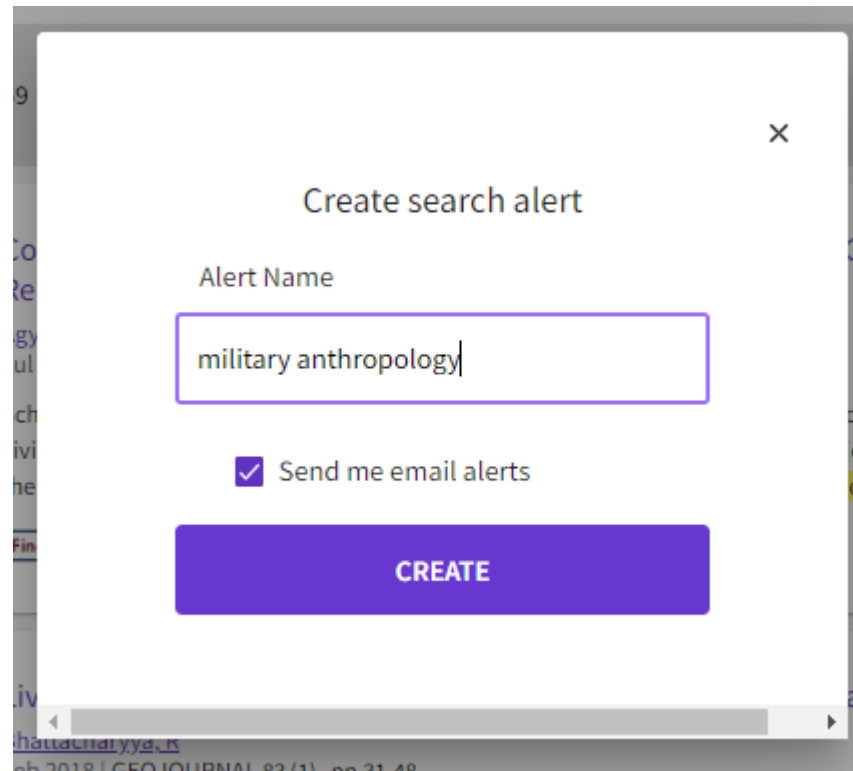
Analyze Results Citation Report **Create Alert**

[Copy query link](#)

Publications You may also like...

Web of Science: alert settings

5. Fill in the alert name and choose whether to receive emails. Click 'create alert'



9

×

Create search alert

Alert Name

military anthropology

Send me email alerts

CREATE

Co
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eb 2018 | GEO JOURNAL 83 (1) pp 31-48

Web of Science: citation alert

6. To set up an alert for a specific article on the results page click on the article title



The screenshot shows a search result for the article "The essence of military group cohesion" by Siebold, GL. The title is highlighted with a yellow box. The article is from the journal "ARMED FORCES & SOCIETY", issue 33 (2), pages 286-295, published in January 2007. The article has 149 citations and 20 references. A snippet of the article's content is provided, mentioning an article by Anthony King from July 2006. At the bottom, there are links for "Find it Oxford" and "Full Text at Publisher".

9 [The essence of military group cohesion](#) 149
Citations

[Siebold, GL](#)

Jan 2007 | [ARMED FORCES & SOCIETY](#) 33 (2) , pp.286-295 20
References

In July 2006, [Armed Forces](#) & Society published an article by Anthony King, "The Word of Command: Communication and Cohesion in the [Military](#)." This commentary takes exception to certain statements and conclusions in ... [Show more](#)

[Find it Oxford](#) [Full Text at Publisher](#) ... [Related records](#)

Web of Science: create citation alert

7. Click 'create citation alert'

The essence of **military** group cohesion

By: Siebold, GL (Siebold, Guy L.)

ARMED FORCES & SOCIETY

Volume: 33 Issue: 2 Page: 286-295

DOI: 10.1177/0095327X06294173

Published: JAN 2007

Indexed: 2007-01-01

Document Type: Article

Abstract

In July 2006, **Armed Forces** & Society published an article by Anthony King, "The Word of Command: Communication and Cohesion in the **Military**." This commentary takes exception to certain statements and conclusions in King's article, and in the process, sketches a standard model of **military** group cohesion. This model is based on social integration in the **military** and is composed of both primary group cohesion (peer and leader bonding) and secondary group cohesion (organizational and institutional bonding). The essence of peer bonding is given as social relationships based on trust and teamwork. The standard model is presented as a tool to sensitize **ethnographers** about what to look for when observing **military** interactions

Citation Network

In Web of Science Core
Collection

149

Citations

 [Create citation alert](#)

151

Times Cited in All
Databases

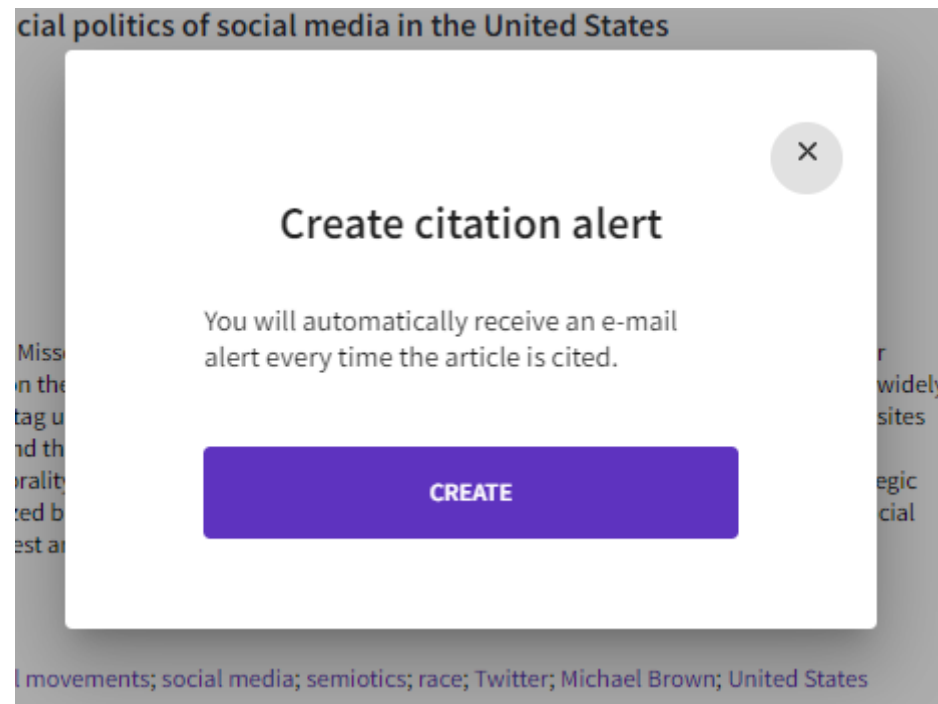
+ [See more
times cited](#)

20

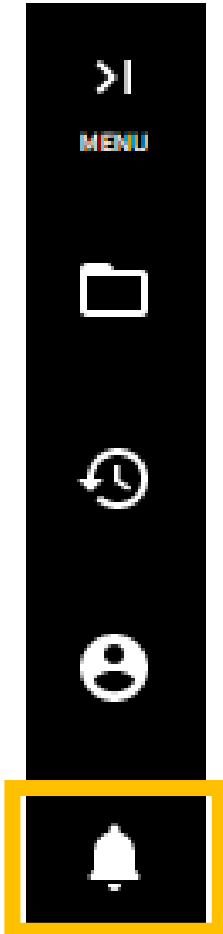
[View Related
Records](#)

Web of Science: save citation alert

7. Click 'create'



Web of Science: manage alerts



8. To manage your alerts
click on the bell icon for 'alerts'

Thinking
critically about
citation

Who is being cited?



Where are they publishing?



How can you elevate marginalised
voices?

Have a go

Have a go at one of the exercises that interests you and take a break if needed.





Use Nexis UK to save searches
and set up email alerts.

Newspapers

Demonstration: Nexis UK



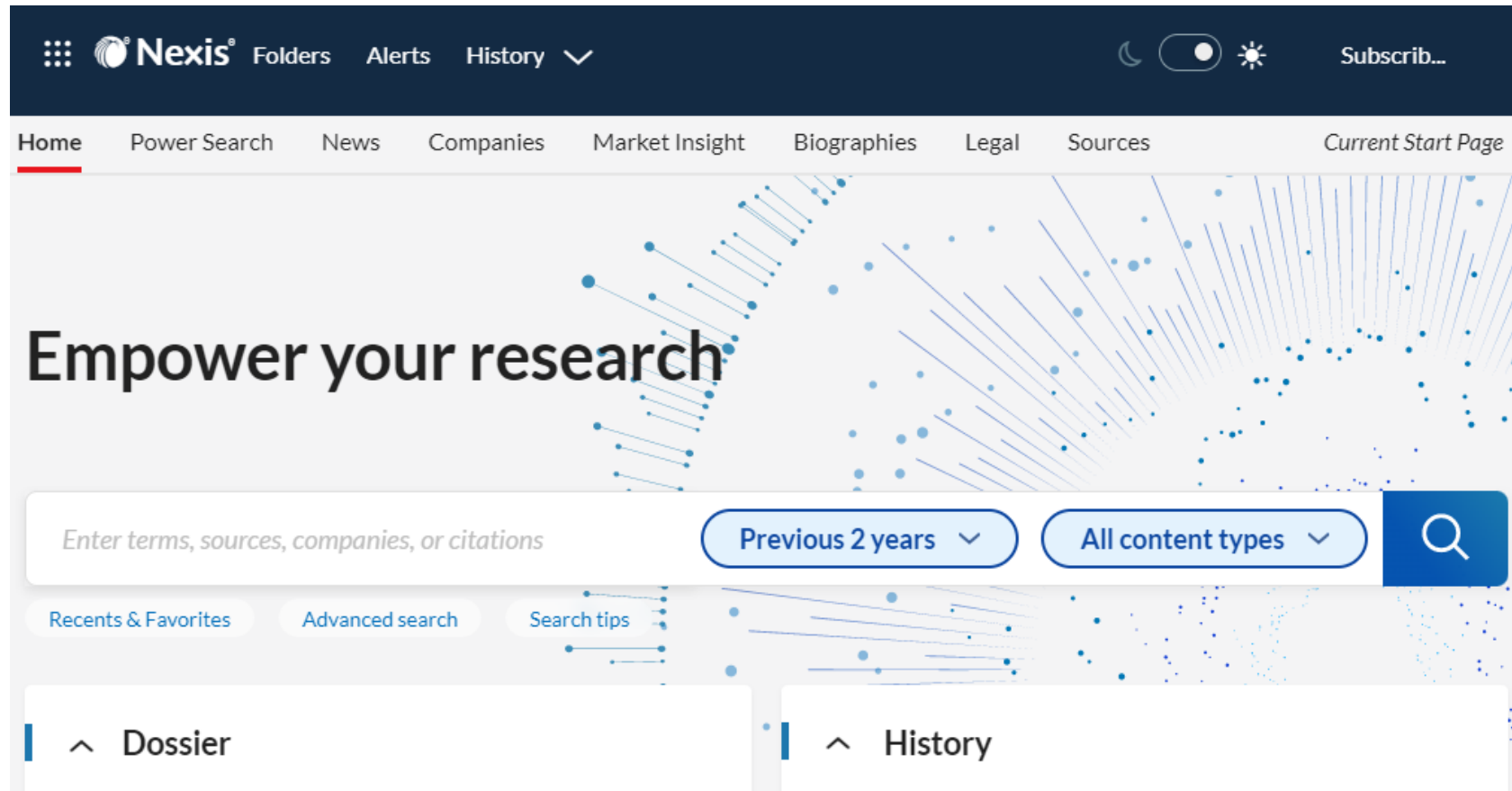
Nexis UK: access

1. Search SOLO for 'nexis uk'. Click 'online access'. Click on an online access option depending on where you are.

The screenshot displays the search interface for Nexis UK. At the top, a search bar contains the text 'nexis uk' and a magnifying glass icon. To the right of the search bar is a dropdown menu labeled 'Search Everything' and a button labeled 'ADVANCED SEARCH'. Below the search bar, the 'Sort & Filter Results' section is visible, featuring a checkbox for 'Include results without full-text access' and a 'Sort by' dropdown menu set to 'Relevance'. A 'Show only:' dropdown menu is also present, with 'Online Resources' selected. The search results section shows a suggestion: 'Did you intend to search for: [nexis uk](#) ?'. Below this, there is a summary bar indicating '0 selected', 'PAGE 1', '5,515 Results', and a 'Save query' button. The first result is a database entry for 'Nexis UK' (LexisNexis (Firm)), which is highlighted with a yellow box. A green circle icon next to the text 'Online access >' is also highlighted with a yellow box, indicating the option to access the database online.

Nexis UK: home page

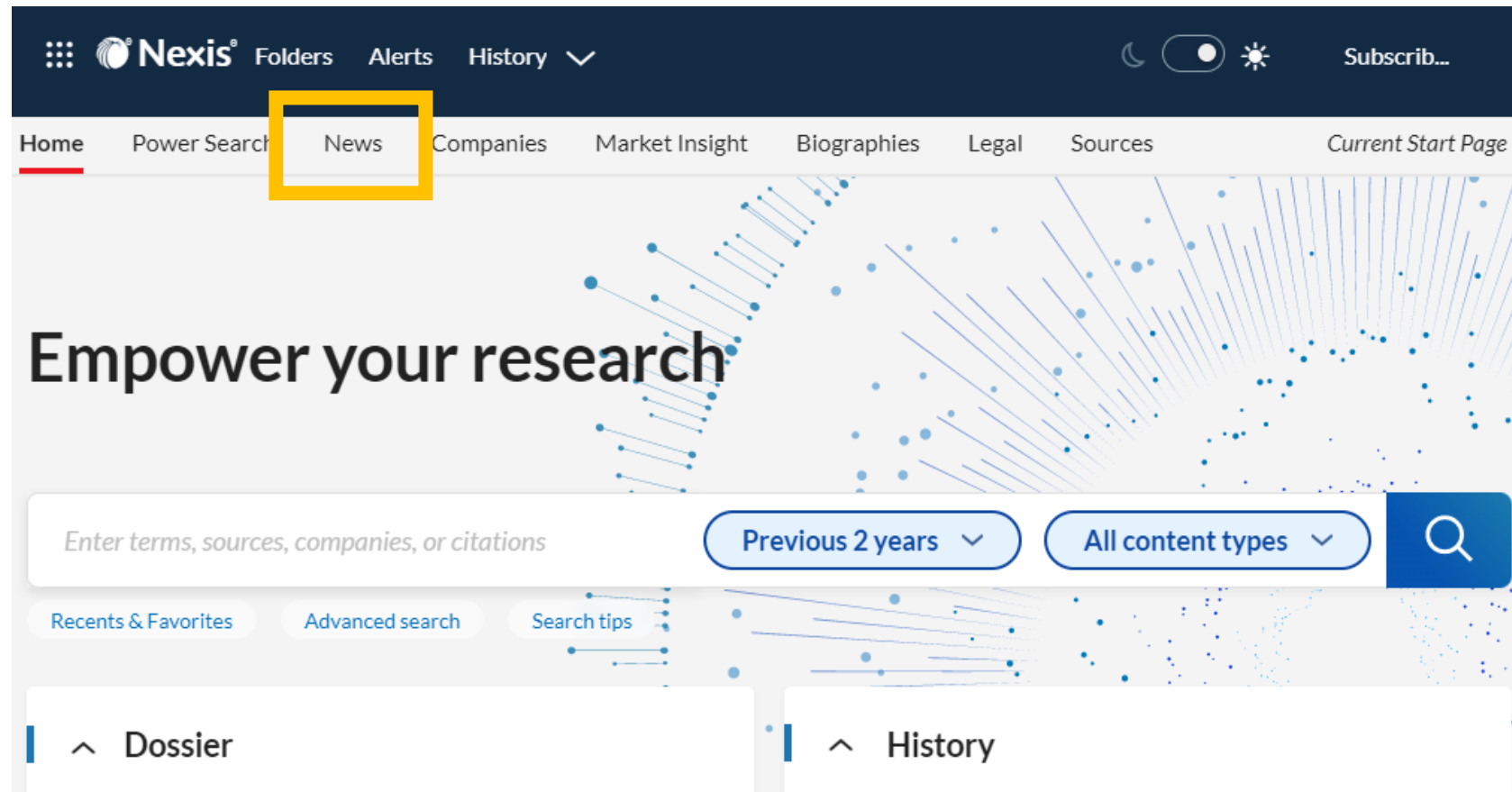
2. The Nexis UK homepage will show you any previous activity.



The screenshot displays the Nexis UK homepage. At the top, a dark blue navigation bar contains the Nexis logo, a grid icon, and links for 'Folders', 'Alerts', and 'History' with a dropdown arrow. On the right side of this bar are a moon icon, a toggle switch, a sun icon, and a 'Subscrib...' link. Below this is a light grey navigation bar with links for 'Home' (underlined), 'Power Search', 'News', 'Companies', 'Market Insight', 'Biographies', 'Legal', 'Sources', and 'Current Start Page'. The main content area features a large banner with the text 'Empower your research' over a background of blue dots and lines. Below the banner is a search bar with the placeholder text 'Enter terms, sources, companies, or citations'. To the right of the search bar are two filter buttons: 'Previous 2 years' and 'All content types', both with dropdown arrows. A blue search button with a magnifying glass icon is on the far right. Below the search bar are three buttons: 'Recents & Favorites', 'Advanced search', and 'Search tips'. At the bottom, there are two expandable sections: 'Dossier' and 'History', each with an upward-pointing arrow.

Nexis UK: search

3. Click 'news' to search news articles



Nexis UK: limit search

4. You may want to limit by type or by region. You can enter your search here.

News 

"pitt rivers museum" AND (restitut* OR repatriat*)

News



[Advanced search](#) | [Search tips](#)

Explore



By Type


By Region

By Language

Nexis UK: results

- Results are automatically sorted by relevance. You can click on the article title to read more.






Results for:"pitt rivers museum" AND...  [Actions](#) 

Select Language  [Disclaimer](#)



News 390


Legal News 1

Group Duplicates: Off  [What's this?](#)


         [Create Newsletter](#) Sort by: Relevance 

Narrow by

News  [Clear](#) 

Search within results 

Include Exclude

Enter search terms 

1. [The road to restitution Looted in 1897, then scattered across the world, the Benin Bronzes had never been fully mapped - until now. Josh Spero and Aanu Adeoye on why a digital archive of the kingdom's treasures marks a new era The road to restitution](#) [Preview](#)

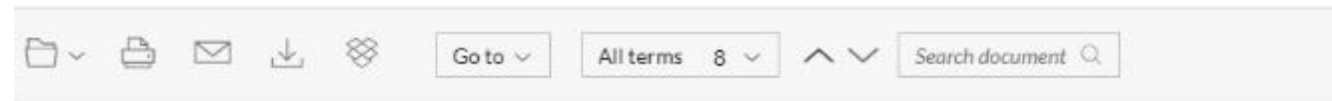
05 Nov 2022 | Financial Times (London, England) | Josh Spero ; Aanu Adeoye
LIFE AND ARTS;NEWS; FRONT PAGE; Pg. 1,2 | 2813 words | 14 hits

... have attracted particular attention since he is also curator of world archaeology at Oxford's **Pitt Rivers Museum**, which has long held a substantial collection of Benin Bronzes.) What has been missing from the Benin Bronzes discussion, hindering a true...

..., a gallery in Nigeria filled. But there are more ways to **restitute** things than physically, and one main avenue

Nexis UK: view article

6. You can read, download or email the article to yourself.



Benin Bronzes must be returned to Africa, says curator of Oxford's Pitt Rivers Museum

telegraph.co.uk

November 5, 2020 Thursday 8:28 PM GMT

Copyright 2020 Telegraph Media Group Limited All Rights Reserved

The Telegraph

Section: NEWS; Version:1

Length: 812 words

Byline: By Jessica Carpani

Nexis UK: create alert

7. You can create an alert by clicking the bell icon or save the search by clicking on 'actions'

Results for: "pitt rivers museum" AND...

Select Language ⌵ Disclaimer

News 390

Legal News 1

Narrow by

News ×

Clear ☆

Search within results ⌵

Include Exclude

Enter search terms 🔍

Group Duplicates: Off ⌵ [What's this?](#)

📁 🖨️ ✉️ ⬇️ 🔗 ☁️ 📄 📄 Create Newsletter Sort by: Relevance ⌵

1. Preview

The road to restitution Looted in 1897, then scattered across the world, the Benin Bronzes had never been fully mapped - until now. Josh Spero and Aanu Adeoye on why a digital archive of the kingdom's treasures marks a new era **The road to restitution**

05 Nov 2022 | Financial Times (London, England) | Josh Spero ; Aanu Adeoye
LIFE AND ARTS;NEWS; FRONT PAGE; Pg. 1,2 | 2813 words | 14 hits

... have attracted particular attention since he is also curator of world archaeology at Oxford's **Pitt Rivers Museum**, which has long held a substantial collection of Benin Bronzes.) What has been missing from the Benin Bronzes discussion, hindering a true...

..., a gallery in Nigeria filled. But there are more ways to **restitute** things than physically, and one main avenue

42

Nexis UK: view and modify alerts

8. You can view, modify or delete previous alerts by clicking on 'alerts' in the top menu.



Nexis UK: modifying alerts

8. Click in the box next to the search you want to modify. You will be able to edit, restart, stop or delete the search.

1. **"rhodes must fall" AND oxford** Alert expired

Nexis® | Search | -None- | As updates are available | Email + online ✎ Edit

Terms: "rhodes must fall" AND oxford **Period:** 21 Feb 2022 - 30 Aug 2022

Filters: **Note:** No note available

News: United Kingdom; News

Description:
No description available



Journal alerts

Receive alerts when new new issues of your favourite journals are published.

- Publisher websites
- JournalTOCs

Publisher website

Advantage

- Usually faster than other alert services.

Disadvantages

- Cover a small number of journals.
- More difficult to manage your alerts.

JournalTOCs

Advantages

- Alerts available for thousands of journals.
- Manage alerts in one place.

Disadvantage

- It takes slightly longer for alerts to be sent.

Year-round publishing



Some journals release articles online **all year round, between issues.**



Possible delay in receiving notifications of these articles if relying on alerts for new journal issues.

Demonstration: publisher website

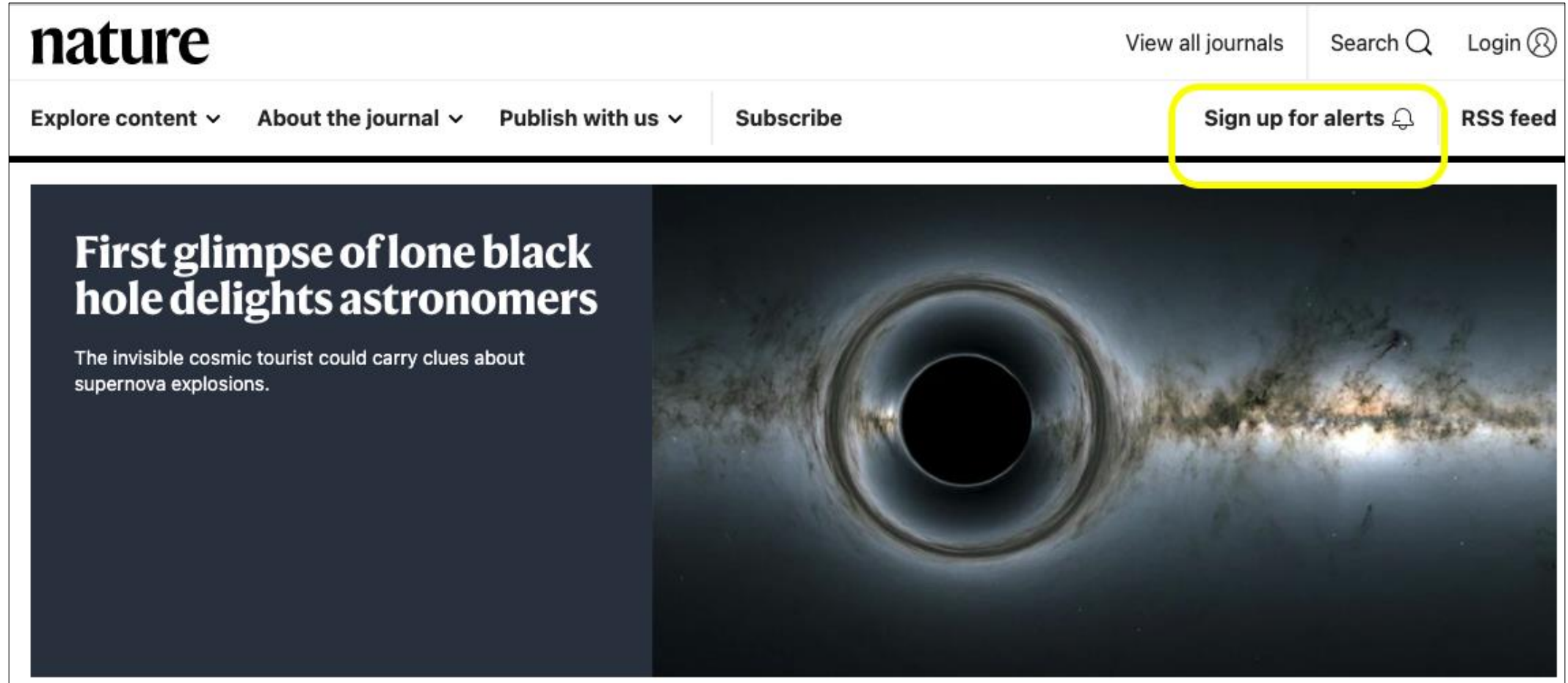
Nature journal

Nature website

Go to the Nature website (<https://www.nature.com/>).

Nature sign up

Click 'Sign up for alerts'.



The image shows the top portion of the Nature website. The header includes the 'nature' logo on the left, and navigation links for 'View all journals', 'Search' (with a magnifying glass icon), and 'Login' (with a person icon) on the right. Below the header is a secondary navigation bar with links for 'Explore content', 'About the journal', 'Publish with us', 'Subscribe', 'Sign up for alerts' (highlighted with a yellow box and a bell icon), and 'RSS feed'. The main content area features a large article preview with the headline 'First glimpse of lone black hole delights astronomers' and a sub-headline 'The invisible cosmic tourist could carry clues about supernova explosions.' The background of the article preview is a dark space image showing a bright, glowing ring-like structure, likely a black hole, set against a backdrop of a galaxy.

Nature: sign up options

If you already have an account, sign in. Otherwise **register** with an **email address and password**.

SPRINGER NATURE


Log in/register

Log in, or register a new account to continue.

Please enter your email address

Continue >

OR

 Continue with Google >



Nature: verify email address

- **Click the link** in the **automated email** you receive prompting you to **verify your account**.
- You will be taken to a web page where you need to fill in details about your **subscription preferences**.
- Upon completion, you will be subscribed to Nature.



Nature: manage and add to journal email alerts

Go to your **account area** (<https://www.nature.com/my-account/alerts>) to **manage** and **add** to the journals you will receive email alerts for.

Demonstration: JournalTOCs

JournalTOCs website

Go to the JournalTOCs website
(<http://www.journaltocs.ac.uk/>).

JournalTOCs: sign up

1. Sign up by clicking the 'sign up' button in the middle of the webpage

The screenshot displays the JournalTOCs website interface. On the left, a vertical list of journal titles is shown, including 'Avances: investigacion en ingenie...', 'Journal of Selcuk Communication', 'Journal of Photonics for Energy', 'Visualized Cancer Medicine', 'International Journal of Linguisti...', 'Hybrid Journal of Literary and Cul...', 'Studia Ceranea. Journal of the Wal...', 'Therapeutic Advances in Reproducti...', 'Androgens : Clinical Research and ...', 'Network and Systems Medicine', 'Health Information : Jurnal Peneli...', 'Biological and Clinical Sciences R...', 'Liberal Arts and Social Sciences I...', and 'Journal of Current Biomedical Repo...'. Below this list, a text block states: 'Developers are welcome to use our free API to directly access our entire database of articles, journals and publishers to embed TOCs in their library catalogues, portals, widgets and web pages. (read more ...)'.

The central area features a heading '0 Followed Journal(s) (Journals you Follow)' and instructions: 'Start to **Search** and **Browse** to select the Journals you want to Follow.' Below this, it says: 'Add the journals you want to follow by ticking the checkboxes from search or browse results.' A green-bordered box highlights a 'Sign Up' button with the text: 'Sign Up to search in your chosen journals and, optionally, receive **Email Alerts** when new issues are published in the journals you Follow. (Already have an account? [Sign In](#) to see the journals you follow.)' Below the sign-up box is a section titled 'MOST FOLLOWED JOURNALS View all >' containing a grid of journal titles with checkboxes, such as 'Nature >', 'Science >', 'New England J. of Med.. >', 'The Lancet >', 'JAMA >', 'Library Hi Tech >', 'Library & Information... >', 'The Electronic Librar... >', 'J. of Information Sci.. >', 'The J. of Academic Li.. >', 'Library Management >', 'D-Lib Magazine >', 'BMJ >', 'The Library Quarterly.. >', 'Library Review >', 'Library Hi Tech News >', 'J. of Librarianship a.. >', 'AIAA J. >', 'J. of Information Lit... >', 'Proceedings of the Na... >', 'Cell >', and 'New Library World >'.

On the right side, there are two sections: 'Inderscience Publishers >' with links to 'Medknow Publishers >', 'Oxford University Press >', 'Cambridge University Press >', 'RMIT Publishing >', 'Hindawi >', and 'BMC (Biomed Central) >'; and 'TOP SUBJECTS View all >' with a list of subjects including 'Medical sciences', 'Business and economics', 'Biology', 'Engineering', 'Education', 'Language and literature', 'Computer science', 'Social sciences', 'History', 'Law', 'Health and safety', 'Political science', 'Mathematics', 'Agriculture', 'Psychology', and 'Humanities'.

JournalTOCs: search

2. After signing up and signing in, either search for a specific journal in the search bar or browse by subjects or publisher.



Welcome to JournalTOCs
Where researchers keep up-to-date

[Search](#) [Subjects A-Z](#) [Publishers A-Z](#) [Customise](#) [APIs](#)

[Journals](#) [Articles](#)

Search by Title or ISSN [Go](#)

JournalTOCs is the largest, free collection of scholarly journal Tables of Contents (TOCs): **35,490** journals including **17,417** selected **Open Access** journals and **12,191 Hybrid** journals, from **3770** publishers.

JournalTOCs is for researchers, students, librarians

JournalTOCs: follow journal

3. Once you have found a journal, tick the 'Follow' box. This will mean you are following the journal and it has been logged as a journal of interest.



Textile : The Journal of Cloth and Culture
Journal Prestige (SJR): 0.108 ☆☆☆☆☆
Number of Followers: 26 Follow

Hybrid journal * Containing 2 Open Access article(s) in this issue *
ISSN (Print) 1475-9756 - ISSN (Online) 1751-8350
Published by Taylor and Francis [2600 journals]

+ **The Art of Mirror Embroidery on Women's Wear and Home Furnishing Products, in Two Villages of Sanghar Sindh**
Textile2020-09-01T09:02:43Z
DOI: 10.1080/14759756.2020.1783056

+ **Exhibition Review**

JournalTOCs: settings

4. To receive email alerts for that journal, hover over your name in the top right of the webpage and click 'Followed Journals' from the dropdown.



JournalTOCs: alerts

5. In the 'Followed Journals' area of your account, make sure the box at the bottom of the screen is ticked so that it reads 'Email alerts is on'

HOME > 7 Followed Journal(s) *(Journals you Follow)*

Untick a checkbox to stop following a journal.

Sort By **Journal Title** ▾

- American Journal of Economics** ▶ **OA** (22 followers)
- Astronomical Review** ▶ **OA** (4 followers)
- Journal of Healthcare Informatics Research** ▶ (1 follower)
- * **Journal of Sociology** ▶ (52 followers)
- * **Political Analysis** ▶ (62 followers)
- * **Textile : The Journal of Cloth and Culture** ▶ (27 followers)
- * **Victorian Studies** ▶ (35 followers)

[Save & Export](#)

Email Alerts is On

JiscMail

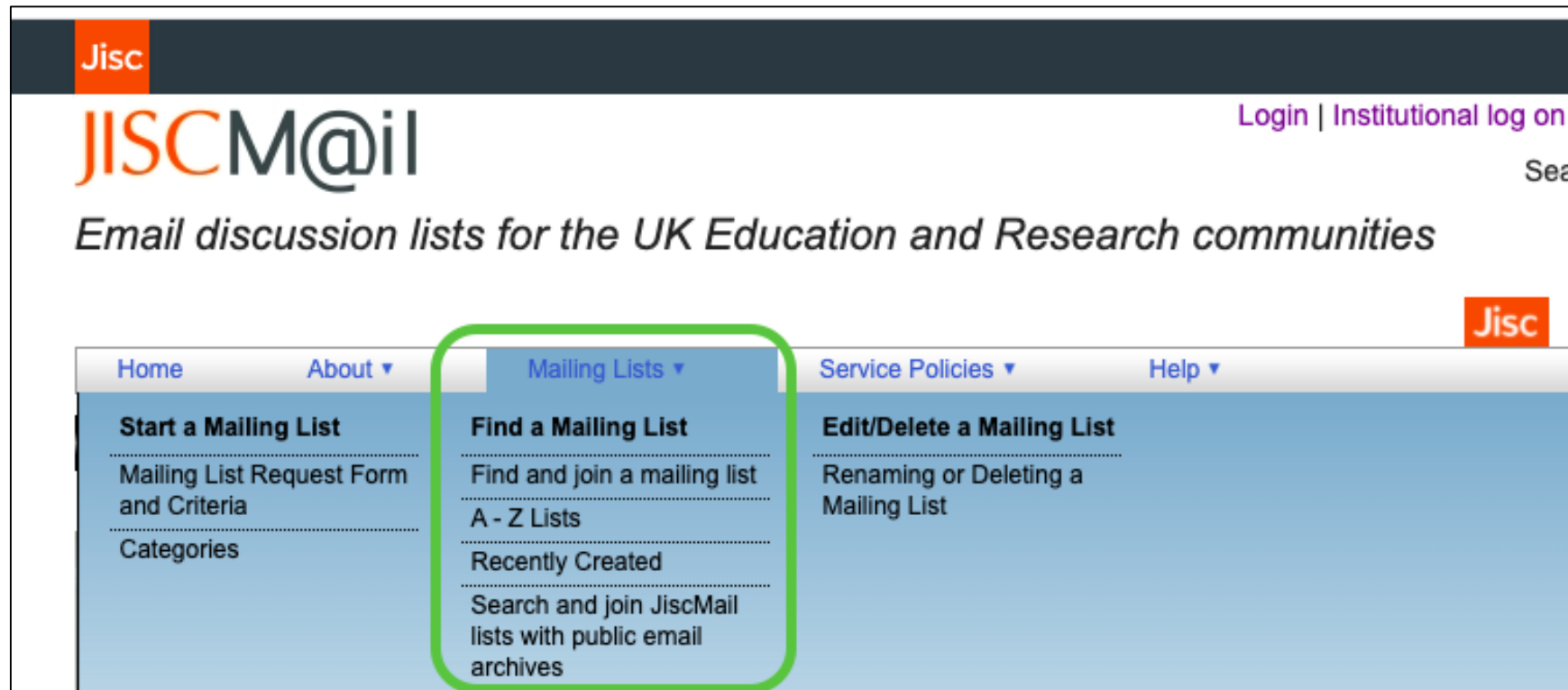
8,000 mailing lists

Over 12 million subscribers

<https://www.jiscmail.ac.uk/>

JiscMail: navigate home page

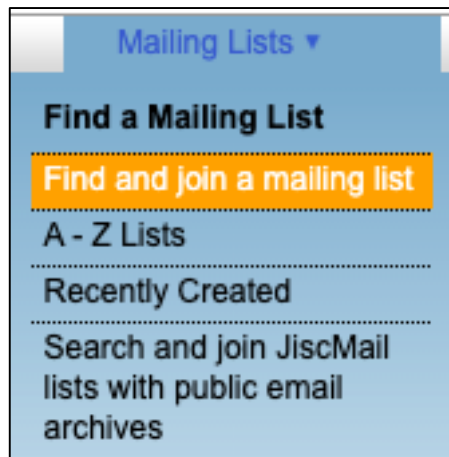
1. Click 'Mailing Lists' in the ribbon menu and click 'Find and join a mailing list', 'A-Z lists' or 'Recently Created'.



The screenshot shows the JiscMail website home page. The header features the Jisc logo in an orange box, the JISC M@il logo, and the tagline "Email discussion lists for the UK Education and Research communities". There are links for "Login" and "Institutional log on" in purple, and a "Search" link. A navigation ribbon contains "Home", "About", "Mailing Lists", "Service Policies", and "Help". The "Mailing Lists" dropdown menu is highlighted with a green rounded rectangle and contains three sections: "Start a Mailing List" (with links for "Mailing List Request Form and Criteria" and "Categories"), "Find a Mailing List" (with links for "Find and join a mailing list", "A - Z Lists", and "Recently Created"), and "Edit/Delete a Mailing List" (with a link for "Renaming or Deleting a Mailing List").

JiscMail: find mailing list

2. Personally, I like to click 'Find and join a mailing list', then browse mailing lists by subject.



Mailing Lists ▾

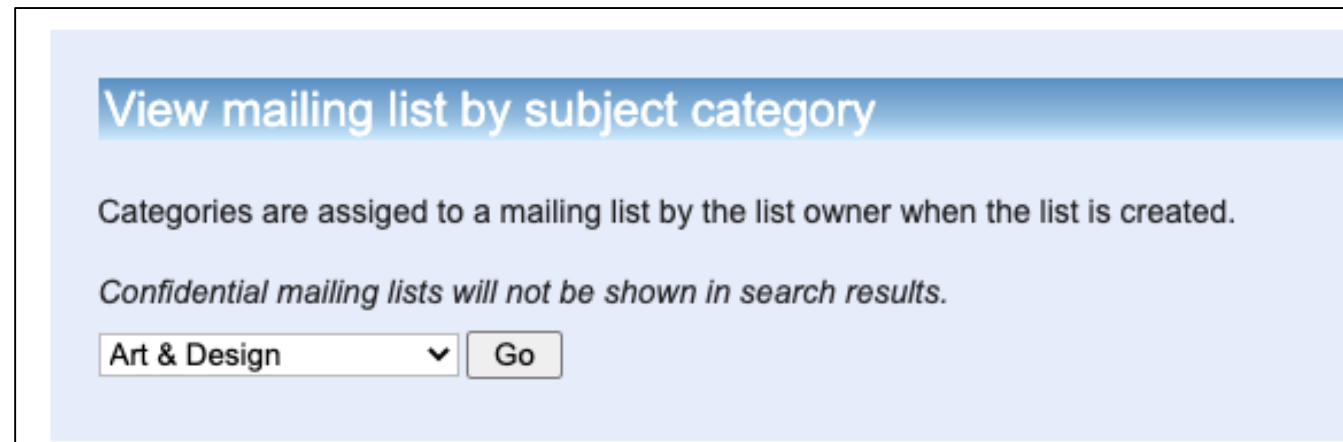
Find a Mailing List

Find and join a mailing list

A - Z Lists

Recently Created

Search and join JiscMail lists with public email archives



View mailing list by subject category

Categories are assigned to a mailing list by the list owner when the list is created.

Confidential mailing lists will not be shown in search results.

Art & Design ▾

JiscMail: view mailing list

3. Once you have found a mailing list you would like to join, click 'Subscribe or Unsubscribe'.

CEBD-EVIDENCE-UPDATES@JISCMail.AC.UK LISTSERV Archives

[Subscribe or Unsubscribe](#) [Log In](#) [Get Password](#)

Privacy Policy
[CEBD-EVIDENCE-UPDATES Privacy Policy](#)

Important Information

- Before using JiscMail, please read our terms and conditions:
<https://www.jiscmail.ac.uk/policyandsecurity/>
- For the purpose of GDPR: the list owners (those who manage the mailing list) are the Data Controllers. Jisc, who operate JiscMail, are Data Processors.
See: <https://www.jiscmail.ac.uk/policyandsecurity/#12>
- The privacy policy for **this mailing list** (link above) explains how your information is managed. Jisc's privacy notice is available here:
<https://www.jisc.ac.uk/website/privacy-notice>
- If you notice anyone misusing the service please inform JiscMail

[Email JiscMail](#)
[Email the list owner\(s\)](#)
[Help using JiscMail](#)

Latest Messages

CEBD Evidence Update, October 2020	Douglas Grindlay < [log in to unmask] >	Fri, 6 Nov 2020 11:55:43 +0000
CEBD Evidence Update, September 2020	Douglas Grindlay < [log in to unmask] >	Thu, 1 Oct 2020 12:42:35 +0000
CEBD Evidence Update, August 2020	Douglas Grindlay < [log in to unmask] >	Fri, 28 Aug 2020 10:04:03 +0000

CEBD-EVIDENCE-UPDATES Hide Latest Messages

This list is used by the Centre of Evidence Based Dermatology (CEBD) to provide a monthly e-mail update on new evidence-based resources in dermatology, with an emphasis on guidelines, systematic reviews and evidence-based summaries. Privacy notice: In addition to names and e-mail addresses submitted during the registration process with JISC-mail, we record subscribers' job role and geographical location. The data are used to monitor the impact of the Updates in terms of the number of subscribers by country and by professional group. The data are not used for any other purpose, and are not shared with other organisations or businesses.

Centre of Evidence Based Dermatology

- [November 2020](#)
- [October 2020](#)
- [August 2020](#)
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JiscMail Tools
[Files Area](#) | [help](#)

RSS Feeds and Sharing
[RSS 1.0 feed](#)
[RSS 2.0 feed](#)
[Atom feed](#)
[Bookmark/Share](#)


Search Archives
Advanced Options

Search JiscMail open content
Loading

JiscMail is a Jisc service.
View our service policies at <https://www.jiscmail.ac.uk/policyandsecurity/>

JiscMail: subscribe to mailing list

4. Enter your name and email address, then click the 'Subscribe' button.



Subscribe or Unsubscribe to the CEBD-EVIDENCE-UPDATES List

CEBD-EVIDENCE-UPDATES@JISCMAIL.AC.UK

This screen allows you to subscribe or unsubscribe to the CEBD-EVIDENCE-UPDATES list. To confirm your identity and prevent third parties from subscribing you to a list against your message with a confirmation code will be sent to the address you specify. Simply wait for this message to arrive, then follow the instructions to confirm the operation.

Alternatively, you can update your subscription interactively by [logging in with your LISTSERV password](#).

The following information is needed for us to manage your subscription to the JiscMail service. We'll use it, as described in our standard privacy notice at <https://www.jisc.ac.uk/websi> well as to identify problems or ways to make the service better. We'll keep the information until we are told that you no longer wish to subscribe.

Name:

Email Address:

Select List:

Subscription Type Regular Digest (traditional)

[NODIGEST]
[NOMIME DIGEST]

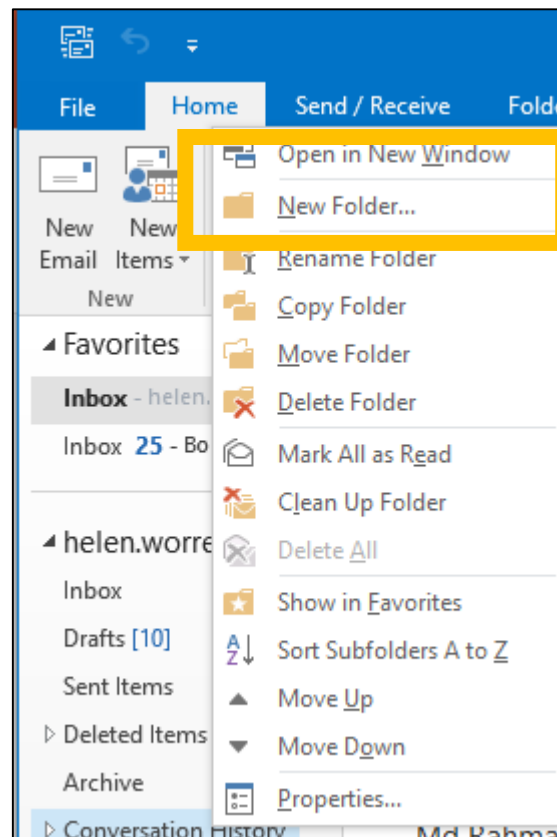
Managing
your inbox:
Create filters
Mark unread
or flag



Managing your inbox: new folder

Create a folder in Outlook desktop app

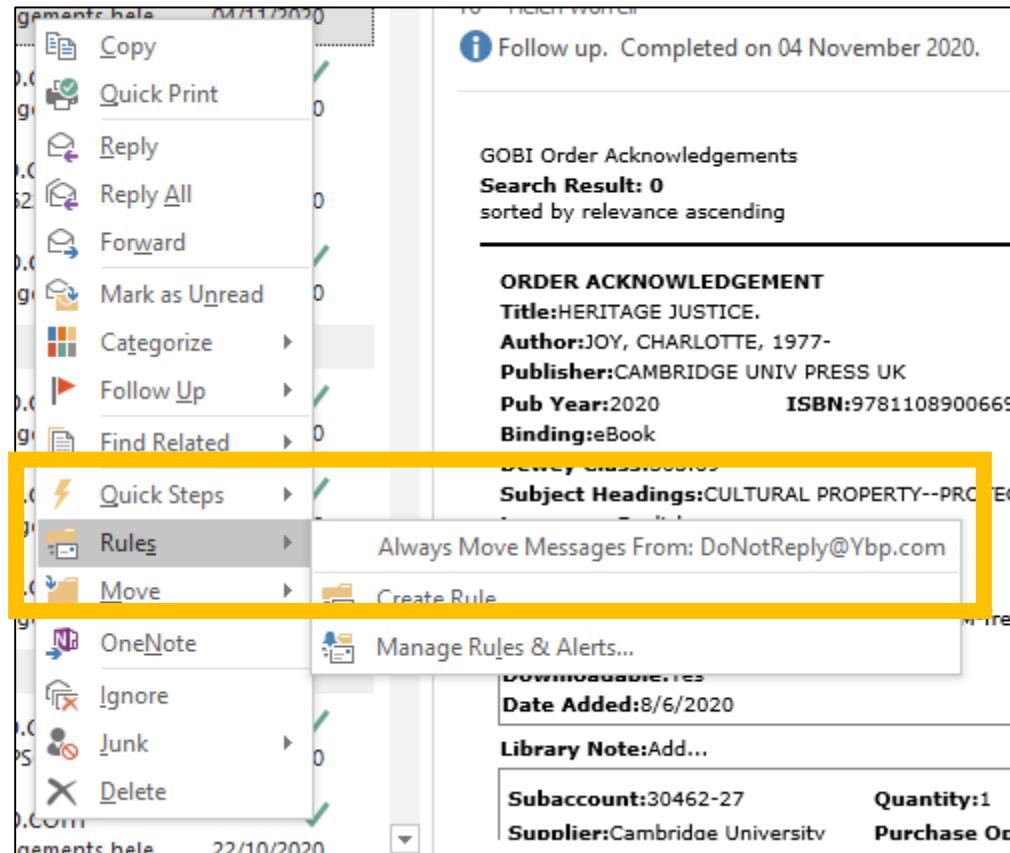
1. right click in left hand pane
2. click 'new folder'



Managing your inbox: filters

Create filters (called 'rules' in Outlook)

Right click on the email you would like to filter and hover over 'rules'. Click 'create rule'.



Managing your inbox: rules

You will be given various options to create a 'rule' with. Click 'move the item to folder' and select an existing folder.

Create Rule

When I get e-mail with all of the selected conditions

From DoNotReply@Ybp.com

Subject contains GOBI Order Acknowledgements helen.worrell@bodleia

Sent to me only

Do the following

Display in the New Item Alert window

Play a selected sound: Windows Notify Em.

Move the item to folder: 2021 new books

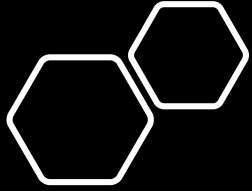


What have you learnt?

How to set up email alerts:

- on library catalogues
- on databases
- for newspapers
- for journals
- on JiscMail

How to manage your email



Further help

Contact:

helen.bond@bodleian.ox.ac.uk

helen.worrell@bodleian.ox.ac.uk

Copies of handouts will be available on the iSkills guide: <https://bit.ly/3bk8eyf>



Questions